



**GES** is pleased to have been selected as the official service contractor by the show Organizer to design and produce your show. Our goal is to ensure your show participation is a success.

**GES** is involved in many areas relative to the show and if at any time during the planning process you are unsure where to turn, just ask us, we are at your service.

Please ensure that you review this section carefully as it contains information, **ADVANCED PRICES** and order forms for each of the many services being provided by **GES**.

For your convenience, we will be offering the following services:

Expresso Online Ordering
Furnishings
Specialty Furnishings
Carpet & Under Padding
Booth Cleaning
Modular Exhibit Systems & Accessories
Graphics
Installation & Dismantling Labour
In-Booth Forklifting
Material Handling
Logistics

To take advantage of our **ADVANCED PRICING**, all order forms and full payment must be received on or before the Advanced Date as indicated on each form. **GES** accepts Visa, MasterCard, American Express, Cheques and Cash as methods of payment for our services. All exhibitors are responsible for payment of GST when exhibiting in Alberta. **ON-SITE PRICING** is applicable to all orders received on the first day of move-in through to the completion of the event and is calculated at an increase of 10% to the Standard Price listed above.

Save time and money by ordering online at www.ges.com/ca

If you need assistance or additional information, please contact our **Exhibitor Services**Department at (780) 469-7767.





6292 - 50 St NW, Edmonton, AB T6B 2N7

Phone: 780.469.7767

Toll Free: 877.505.7767 edmonton@ges.com

SHOW NAME: SHOW DATE: **CRA Western Show** February 29, 2020

**ADVANCED PRICE DEADLINE DATE:** 

Friday, February 14, 2020

TO:	<b>GES Edmonton</b>
FAX:	780-469-1619
EMAIL:	edmonton@ges.com
DATE:	
FROM:	
COMPANY:	
PHONE:	
EMAIL:	
SHOW NAME:	
BOOTH #:	



To help us ensure we have received your entire order and we have the correct totals, check off those forms you are sending us and complete value section for each form

GES ORDER FORM (s)	Pg. Total
Credit Card Authorization	\$
Third Party Billing	\$
Furnishings	\$
Specialty Furnishings	\$
Carpet & Under Padding	\$
Booth Cleaning	\$
Modular Exhibit System Rentals	\$
Modular Exhibit System Accessories	\$
Graphics	\$
Installation & Dismantle Services	\$
In-Booth Forklifting	\$
Material Handling	\$
Logistics	\$

Please call to confirm receipt of your order.

To receive Advanced Pricing send your order in by the Advanced Price Deadline Date noted above.



# PAYMENT POLICY INFORMATION SHEET

6292 - 50 St NW, Edmonton, AB T6B 2N7

Phone: 780.469.7767

Toll Free: 877.505.7767

edmonton@ges.com

SHOW NAME: SHOW DATE: CRA Western Show February 29, 2020

ADVANCED PRICE DEADLINE DATE:

Friday, February 14, 2020

### **Advanced Pricing:**

To qualify for **Advanced Pricing**, orders must be received <u>with payment in full on or before the</u>

<u>Advanced deadline date</u>. Late orders will be charged the **Standard Price**. Orders without\ payment cannot be processed until payment is received and may be charged the **Standard Price**. **ON-SITE PRICING** is applicable to all orders received on the first day of move-in through to the completion of the event and is calculated at an increase of 10% to the Standard Price listed above.

### **Method of Payment:**

GES accepts American Express, MasterCard, Visa, Cheque and Bank Wire Transfers. Purchase Orders are not considered payment. **Exhibitors will be charged a \$25.00 fee for returned NSF cheques.** 

#### **Bank Wire Transfer Information:**

To properly credit your account, please complete the **BANK WIRE TRANSFER FORM**, available upon request, and send the following information to the GES Exposition Services (Canada) Limited address listed on the Bank Wire Transfer Form.

**NOTE:** There is a minimum \$20.00 Service Charge (North America) & \$40.00 (International) applicable on all wire transfers. Fees vary depending on banks processing wire transfers. Also, wire transfers can take 3 to 10 business days to be cleared. Ensure you leave enough time to receive the benefit of the discount. Orders are not processed until payment is received, this includes wire transfers.

#### **PAYMENT SCHEDULE:**

Payment for all services must be pre-paid in full. GES will not provide Material Handling, In-Booth Forklifts, or Installation and Dismantle Labour Services without a company's **CREDIT CARD AUTHORIZATION FORM** on file.

#### THIRD PARTY BILLING:

Arrangements can be made for an exhibit house of other agent to manage exhibit & order services. GES will agree to this arrangement if the exhibit house or agent makes satisfactory payment arrangements prior to start of move-in. In the event the authorized Third Party does not pay, the exhibiting company is ultimately responsible for all charges incurred on its behalf. See **THIRD PARTY BILLING REQUEST FORM.** 

#### **ADJUSTMENTS AND CANCELLATIONS:**

Adjustments to invoice(s) <u>will not be made after the close of the show.</u> Some items, services and labour are subject to cancellation fees. Refer to each order form for details.

EXHIBITORS MUST PAY APPLICABLE TAXES ON ALL ORDERS.

EXHIBITORS ARE RESPONSIBLE FOR ANY UNPAID ORDERS. ALL ORDERS MUST BE PAID IN FULL

PRIOR TO RELASE OF GOODS FROM THE SHOW FLOOR



# CREDIT CARD AUTHORIZATION FORM

6292 - 50 St NW, Edmonton, AB T6B 2N7 Phone: 780.469.7767 Toll Free: 877.505.7767 edmonton@ges.com SHOW NAME: **CRA Western Show** ADVANCED PRICE Friday, February 14, 2020 SHOW DATE: February 29, 2020 **DEADLINE DATE:** EXHIBITOR INFORMATION IMPORTANT - READ CAREFULLY PLEASE FILL OUT THE CREDIT CARD AUTHORIZATION BELOW IF: BOOTH #:\_\_\_\_\_ - Paying by Credit Card for any service. COMPANY: - Payment is being forwarded to GES in the form of a cheque. \_\_\_\_\_ PROV/STATE:\_\_\_\_\_ CODE:\_\_\_\_ - There is any possibility that additional service(s) will be ordered on-- Material Handling, Installation and Dismantle Labour or In-Booth \_\_\_\_\_ FAX:\_\_\_\_ PHONE: Forklift Services will be required. CONTACT NAME: PLEASE COMPLETE THE FOLLOWING AMERICAN EXPRESS MASTERCARD VISA EXPIRY DATE: **TYPE OF CARD PERSONAL CORPORATE** CVV: CARD# CARDHOLDER'S NAME (PRINT): **CARDHOLDER'S SIGNATURE:** CARDHOLDER'S BILLING ADDRESS: PROV/STATE: TELEPHONE: FAX: This authorization allows GES to charge any fees outstanding after show closing to this credit card. (including funds owed due to a cheque returned NSF) CHEQUES WILL NOT BE ACCEPTED WITHOUT THIS CREDIT CARD AUTHORIZATION IF THIS AUTHORIZATION IS NOT COMPLETED, ALL ON-SITE ORDERS ARE EXPECTED TO BE PAID IN FULL BEFORE DELIVERY

#### PLEASE SEE NOTE REGARDING GES TERMS AND CONDITIONS BELOW

All equipment rental orders placed with GES are bound by the terms and conditions specific to each rental order form, material handling terms and conditions and GES standard terms and conditions located at the back of this kit. By signing below, you agree to all these terms and conditions. Without an authorized signature and date below, your order will not be processed.

I HAVE READ AND UNDERSTAND THE TERMS & CONDITIONS OF MY AGREEMENT WITH GES.

Signature Print Name & Title Date



### THIRD PARTY BILLING **AUTHORIZATION FORM**

Signature

Toll Free: 877.505.7767

6292 - 50 St NW, Edmonton, AB T6B 2N7 Phone: 780.469.7767 edmonton@ges.com SHOW NAME: **CRA Western Show** ADVANCED PRICE Friday, February 14, 2020 DEADLINE DATE: SHOW DATE: February 29, 2020 **EXHIBITOR INFORMATION** IMPORTANT - READ CAREFULLY An exhibit house or other third party agent may handle display and **BOOTH #:\_** booth arrangements and be charged for services. GES will agree to COMPANY: this arrangement if the exhibit house or agent makes satisfactory arrangements. STREET: Both firms must complete this form and return to GES by the Advanced Price Deadline Date. It is understood and agreed that the PROV/STATE: CODE: exhibitor (exhibiting company) is ultimately responsible for payment EMAIL: of charges. If the named third party has NOT paid any outstanding invoices before the last day of the show, any and all outstanding \_\_\_\_\_ FAX:\_ PHONE: balances will be charged to the exhibiting company's credit card. CONTACT NAME: **Exhibiting Company** Name of Exhibiting Company Phone# Address City Prov / State Code / Zip Authorized Name (Print) Authorized Signature **CREDIT CARD AUTHORIZATION** VISA AMERICAN EXPRESS MASTERCARD EXPIRY DATE: **TYPE OF CARD PERSONAL** CORPORATE CVV. CARD# CARDHOLDER'S NAME (PRINT): **CARDHOLDER'S SIGNATURE:** Third Party / Exhibit House Name of Third Party / Exhibit House Phone# Fax # Address Prov / State Code / Zip Authorized Name (Print) Authorized Signature **CREDIT CARD AUTHORIZATION** AMERICAN EXPRESS VISA MASTERCARD EXPIRY DATE: **TYPE OF CARD PERSONAL** CORPORATE CVV: CARD# CARDHOLDER'S NAME (PRINT): **CARDHOLDER'S SIGNATURE:** ALL GES SERVICES ARE TO BE CHARGED TO THE THIRD PARTY / EXHIBIT HOUSE EXCEPT FOR THE FOLLOWING: PLEASE SEE NOTE REGARDING GES TERMS AND CONDITIONS BELOW All equipment rental orders placed with GES are bound by the terms and conditions specific to each rental order form, material handling terms and conditions and GES standard terms and conditions located at the back of this kit. By signing below, you agree to all these terms and conditions. Without an authorized signature and date below, your order will not be processed. I HAVE READ AND UNDERSTAND THE TERMS & CONDITIONS OF MY AGREEMENT WITH GES.

Print Name & Title

Date



**FURNISHINGS ORDER FORM** 6292 - 50 St NW, Edmonton, AB T6B 2N7 Phone: 780.469.7767 Toll Free: 877.505.7767 edmonton@ges.com SHOW NAME: **CRA Western Show ADVANCED PRICE** Friday, February 14, 2020 February 29, 2020 **DEADLINE DATE:** SHOW DATE: **EXHIBITOR INFORMATION** CREDIT CARD AUTHORIZATION BOOTH #:\_ COMPANY:\_ NO ORDER WILL BE CONSIDERED FINAL STREET: UNTIL CREDIT CARD AUTHORIZATION PROV/STATE: P/C: CITY: FORM IS COMPLETED AND SUBMITTED WITH THIS FORM. EMAIL: FAX: PHONE: CONTACT NAME:\_\_\_ ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CANNOT BE PROCESSED UNTIL PAYMENT IS RECEIVED) **FURNISHINGS SKIRTED TABLES 30" HIGH** 

#### ADVANCED STANDARD ■BLACK ■BLUE ■SILVER ■WHITE ■RED ☐ GREEN BURGUNDY DESCRIPTION TOTAL OTV **PRICE PRICE** ADVANCED STANDARD QTY DESCRIPTION TOTAL GREY FABRIC SIDE CHAIR \$47.00 \$65.50 PRICE PRICE GREY FABRIC COUNTER STOOL \$103.50 \$143.50 4 FT LONG X 2 FT WIDE \$97.00 \$134.50 GREY FABRIC ARM CHAIR 6 FT LONG X 2 FT WIDE \$48.50 \$67.50 \$106.50 \$148.00 GREY CONTOUR CHAIR \$35.50 8 FT LONG X 2 FT WIDE \$159.50 \$49.50 \$115.00 COFFEE TABLE 18" HIGH ROUND SKIRTED FOURTH SIDE \$58.00 \$66.00 \$91.50 \$42.00 **SKIRTED COUNTER 42" HIGH** STARBASE TABLE 30" ROUND \$86.00 \$119.50 30" HIGH П BLACK 🔲 BLUE SILVER ■ WHITE COCKTAIL TABLE 30" ROUND ADVANCED STANDARD DESCRIPTION \$104.00 \$144.50 OTY TOTAL PRICE PRICE 40" HIGH SPANDEX COCKTAIL COVER \$40.00 4 FT LONG X 2 FT WIDE \$153.50 \$55.50 \$110.50 COLOUR: BLACK SILVER WHITE 6 FT LONG X 2 FT WIDE \$136.00 \$189.00 22" X 28" CHROME SIGN HOLDER \$56.00 8 FT LONG X 2 FT WIDE \$166.50 \$231.50 \$78.00 EASEL SKIRTED FOURTH SIDE \$47.00 \$65.50 \$50.50 \$70.50 SMALL GOLD BALLOT DRUM \$75.00 \$104.00 NON SKIRTED 30" HIGH TABLES (VINYL ONLY) BAG HOLDER 40" HIGH ☐ 4FT ☐ 6FT ☐ 8FT \$78.50 \$109.00 \$64.50 \$89.50 TAPE STANCHION (7') \$48.50 \$67.00 **NON SKIRTED 42" HIGH TABLES (VINYL ONLY)** ☐ 4FT ☐ 6FT ☐ 8FT GARMENT RACK ON WHEELS \$121.00 \$168.50 \$53.50 \$74.50 WASTEBASKET \$26.00 \$36.00 **CUSTOM BOOTH DRAPING** BASEPLATE & 8 FT H POLE \$22.50 \$31.50 ■BLACK ■BLUE ■SILVER ■WHITE ■RED ☐ GREEN ☐ BURGUNDY 6FT - 10 FT CROSSBAR \$17.50 \$24.00 ADVANCED STANDARD OTY DESCRIPTION TOTAL **PRICE** PRICE 4' X 8' POSTERBOARD - GREY \$98.50 \$136.50 3' HIGH (PER LINEAR FOOT) \$11.00 \$8.00 8' HIGH (PER LINEAR FOOT) \$9.00 \$12.50

#### **TERMS AND CONDITIONS**

- ALL ORDERS RECEIVED AFTER ADVANCED PRICE DATE WILL BE PROCESSED AT THE STANDARD PRICE.
- EXHIBITOR IS RESPONSIBLE FOR ALL ITEMS FOR THE DURATION OF THE SHOW.
- IF A COLOUR IS NOT CHOSEN, GES WILL CHOOSE A COLOUR FOR YOU.
- CHARGES ARE FOR RENTAL OF EQUIPMENT ONLY. ALL ITEMS REMAIN THE PROPERTY OF GES.
- GES IS NOT RESPONSIBLE FOR EXHIBIT MATERIALS LEFT IN MODULAR EXHIBIT SYSTEM OR COUNTER STORAGE UNITS.
- ALL CLAIMS OR DISCREPANCIES MUST BE SETTLED AT THE GES SERVICE CENTRE PRIOR TO SHOW CLOSING.
- NO REFUNDS/EXCHANGES ON CANCELLED SKIRTED TABLES OR CUSTOM BOOTH DRAPING ONCE DELIVERED.
- 50% REFUND ON FURNISHINGS CANCELLED PRIOR TO SHOW OPENING EXCEPT AS NOTED ABOVE.
- ON-SITE PRICING IS APPLICABLE TO ALL ORDERS RECEIVED ON THE FIRST DAY OF MOVE-IN THROUGH TO THE COMPLETION OF THE EVENT AND IS CALCULATED AT AN INCREASE OF 10% TO THE STANDARD PRICE LISTED ABOVE

I HAVE READ AND UNDERSTAND THE TERMS & CONDITIONS OF MY AGREEMENT WITH GES.

	SUBTOTAL	
	GST 5%	
	TOTAL	
	INCLUDE TOTAL	EDOM THIS DAGE ON

INCLUDE TOTAL FROM THIS PAGE ON ORDER CHECKLIST SHEET

SIGNATURE DATE



## SPECIALITY FURNISHINGS ORDER FORM

SHOW NAME: 6292 - 50 St NW, Edmonton, AB T6B 2N7 Phone: 780.469.776:  SHOW DATE: February 29, 2020		ern Show 29, 2020	Free: 877.505	ADVAN	onton@ges.com CED PRICE LINE DATE:	•	bruary 14, 2020	
		EXHIBITOR INFORMATIO	N			CREDIT CARD	AUTHORIZAT	TION
	ВС	OOTH #:						
	COMPANY:				NOO	RDER WILL	DE CON	IGIDEDED
	STREET:					NAL UNTIL		
CITY:		PROV/STATE:	CODE:			UTHORIZA		
	EMAIL:					LETED AND		
PHONE:		FAX:					FORM.	
	CONTACT NA	ME:						
			ORDERS MUST BE PREPAI					
		(ORDERS CANNO	T BE PROCESSED UNTIL P	AYMENT I	S RECEIVE	(D)		
QTY	ITEM #	DESCRIPTION	COLOUR	ADVANCED PRICE	STANDARD PRICE	Total		
	41A (EFBS)	FANBACK STOOL	BLACK	\$142.50	\$197.50		MA	上州
	42A (EBLBS)	LEATHER BISTRO STOOL	BLACK	\$167.50	\$232.50		41A	410
	43A (EGFBS)	FABRIC BISTRO STOOL	BLACK WITH CHARCOAL SEAT	\$183.00	\$254.00		A	18
	(FMISC)	LEATHER BAR STOOL	☐ GREY ☐ WHITE	\$150.00	\$209.50		42A	418
	44B (EBMT)	MEETING TABLE- 42" DIAMETER	BLACK WITH CHARCOAL TOP	\$167.50	\$232.50			****
	45A (EGFC)	LEATHER MEETING CHAIR	BLACK	\$123.00	\$170.50			
	(EBLS3)	LEATHER SOFA - 3 SEATER	BLACK WHITE	\$279.00	\$387.50		43A	41B
	(EBLS2)	LEATHER LOVESEAT - 2 SEATER	BLACK WHITE	\$232.00	\$322.00			
	(EBLS1)	LEATHER CLUB CHAIR - 1 SEAT	BLACK WHITE	\$182.00	\$252.50			I
	(ECTC3)	LONG COFFEE TABLE	BLACK CHROME WHITE	\$80.50	\$111.50		44A	44B
	(EETC3)	END TABLE SQUARE	GREY WHITE	\$56.00	\$78.00			
	(FLR)	LITERATURE RACK	SILVER	\$110.50	\$153.50		S.	TS
	(FMISC)	COCKTAIL CHARGING STATION W/ BACKLIT GRAPHIC	CHARCOAL TOP	\$425.00	\$595.00		45A	44B
	(FMISC)	ROLLING TV STAND	BLACK	\$189.00	\$262.50			
	(FMISC)	TELEVISION 43"	BLACK	\$250.00	\$347.00			
	(FMISC)	BAR FRIDGE	BLACK	\$235.50	\$327.00			
		TERMS	ND CONDITIONS	I		· · · · · · · · · · · · · · · · · · ·		
- ALL ORDER	RS RECEIVED AFTER AD	VANCED PRICE DEADLINE DATE WILL BE PROCESSED AT 1	•					
		ALL ITEMS FOR THE DURATION OF THE SHOW.				SUBTOTA	L	
- IF A COLOUR IS NOT CHOSEN, GES WILL CHOOSE A COLOUR FOR YOU.  - CHARGES ARE FOR RENTAL OF EQUIPMENT ONLY. ALL ITEMS REMAIN THE PROPERTY OF GES.								
- GES IS NOT RESPONSIBLE FOR EXHIBIT MATERIALS LEFT IN MODULAR EXHIBIT SYSTEM OR COUNTER STORAGE UNITS.						GST 5%		
		IUST BE SETTLED AT THE GES SERVICE CENTRE PRIOR TO NCELLED SKIRTED TABLES OR CUSOM BOOTH DRAPING OF				TOTAL		
		NCELLED PRIOR TO SHOW OPENING EXCEPT AS NOTED A						
- ON-SITE PF	RICING IS APPLICABLE T	O ALL ORDERS RECEIVED ON THE FIRST DAY OF MOVE-IN	THROUGH TO THE COMPLETION					PAGE ON ORDE
OF THE EV	ENT AND IS CALCULATE	ED AT AN INCREASE OF 10% TO THE STANDARD PRICE LIST				С	HECKLIST SH	HEET
		I HAVE READ AND UNDERSTAND THE	TERMS & CONDITIONS OF MY AGREEME	NT WITH GES.				

SIGNATURE DATE



### **CARPET ORDER FORM**

6292 - 50 St NW, Edmonton, AB T6B 2N7 Phone: 780.469.7767 Toll Free: 877.505.7767 edmonton@ges.com SHOW NAME: **CRA Western Show** ADVANCED PRICE Friday, February 14, 2020 **DEADLINE DATE:** SHOW DATE: February 29, 2020 CREDIT CARD AUTHORIZATION **EXHIBITOR INFORMATION** BOOTH #:\_\_\_\_ COMPANY: NO ORDER WILL BE CONSIDERED FINAL STREET:\_\_\_\_ UNTIL CREDIT CARD AUTHORIZATION \_\_\_\_\_ PROV/STATE:\_\_\_\_\_ P/C:\_\_\_ FORM IS COMPLETED AND SUBMITTED EMAIL: WITH THIS FORM. \_\_\_\_\_ FAX:\_ PHONE: CONTACT NAME: ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CANNOT BE PROCESSED UNTIL PAYMENT IS RECEIVED) **BOOTH CARPET - STANDARD SIZE** PLEASE NOTE: CARPET WILL BE INSTALLED CLEAN, SHOULD EXHIBITOR REQUIRE ADDITIONAL CLEANING AFTER SETUP, AN INITIAL CLEANING FEE WILL APPLY. **EXHIBITORS** ORDERING MULTIPLE PIECES OF CARPET IN THIS SECTION MAY NOT RECEIVE THE SAME DYELOT. **ADVANCED STANDARD** QTY. DESCRIPTION TOTAL **PRICE PRICE** 10 X 10 INLINE \$177.50 \$248.50 10 X 20 INLINE \$497.50 COLOUR IF YOUR BOOTH REQUIRES A SIZE NOT LISTED ABOVE, PLEASE COMPLETE THIS SECTION.
PLEASE NOTE: CARPET WILL BE INSTALLED CLEAN, SHOULD EXHIBITOR REQUIRE ADDITIONAL CLEANING AFTER SETUP, AN INITIAL CLEANING FEE WILL APPLY BOOTH SIZE: \_\_\_\_\_ FT. X \_\_\_\_ FT. = \_\_\_ SQ. FT. \$1 77 \$2 48 ☐ BLACK ☐ BLUE ☐ GREY COLOUR SELECTION: ☐ RED UNDERPADDING - PRICE PER SQUARE FOOT INSTALLED (100 SQ. FT. MIN.) BOOTH SIZE: \_\_\_\_\_FT. X \_\_\_\_\_FT. = \_\_\_\_\_SQ. FT. \$1.25 \$1.74 PROTECTIVE PLASTIC COVERING - PRICE PER SQ. FT. INSTALLED (STANDARD SIZES ONLY) - PRICING IS FOR INSTALLATION ONLY. EXHIBITOR IS RESPONSIBLE FOR REMOVAL. BOOTH SIZE: \_\_\_\_\_FT. X \_\_\_\_\_FT. = \_\_\_\_\_SQ. FT. \$0.28 \$0.39 PLEASE SELECT ONE FOR STANDARD OR CUSTOM SIZE CARPETS IF ORDERING ELECTICAL OR TELECOMMUNICATIONS SERVICES. WILL UNDER CARPET WIRING BE REQUIRED? ☐ YES NO TERMS AND CONDITIONS - ALL ORDERS RECEIVED AFTER ADVANCED PRICE DEADLINE DATE WILL BE PROCESSED AT THE STANDARD PRICE - EXHIBITOR IS RESPONSIBLE FOR ALL ITEMS FOR THE DURATION OF THE SHOW. **SUBTOTAL** - NO REFUNDS/EXCHANGES ON CARPETS ONCE DELIVERED. - CHARGES ARE FOR RENTAL OF EQUIPMENT ONLY. ALL ITEMS REMAIN THE PROPERTY OF GES. **GST 5%** - ALL CLAIMS OR DISCREPANCIES MUST BE SETTLED AT THE GES SERVICE CENTRE PRIOR TO SHOW CLOSING. - IF A COLOUR IS NOT CHOSEN, GES WILL CHOOSE A COLOUR FOR YOU. CARPET COLOUR SUBJECT TO AVAILABILITY TOTAL Save time by ordering online at www.ges.com/ca **INCLUDE TOTAL FROM THIS PAGE** ON ORDER CHECKLIST SHEET I HAVE READ AND UNDERSTAND THE TERMS & CONDITIONS OF MY AGREEMENT WITH GES.

DATE



# BOOTH CLEANING ORDER FORM

DATE

6292 - 50 St NW, Edmonton, AB T6B 2N7 Phone: 780.469.7767 Toll Free: 877.505.7767 edmonton@ges.com SHOW NAME: **CRA Western Show** ADVANCED PRICE Friday, February 14, 2020 **DEADLINE DATE:** SHOW DATE: February 29, 2020 **EXHIBITOR INFORMATION** CREDIT CARD AUTHORIZATION **BOOTH #:\_** COMPANY: NO ORDER WILL BE CONSIDERED FINAL STREET: UNTIL CREDIT CARD AUTHORIZATION \_\_\_\_\_ PROV/STATE:\_\_\_\_\_ P/C:\_\_\_ FORM IS COMPLETED AND SUBMITTED EMAIL:\_ WITH THIS FORM. \_\_\_\_\_ FAX:\_\_\_\_ PHONE: CONTACT NAME:\_\_\_ ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CANNOT BE PROCESSED UNTIL PAYMENT IS RECEIVED) PLEASE NOTE: CARPET WILL BE INSTALLED CLEAN, SHOULD EXHIBITOR REQUIRE ADDITIONAL CLEANING AFTER SETUP, AN INITIAL CLEANING FEE WILL APPLY. **INITIAL CLEANING SERVICES** DAILY CLEANING SERVICES ADDITIONAL CLEANING SERVICES COMPLETED PRIOR TO SHOW OPENING AND EVERY COMPLETED EVENING PRIOR TO SHOW NIGHT AT SHOW CLOSE DURING THE DURATION OF THE **COMPLETED UPON REQUEST OPENING** SHOW **CARPETS VACUUMED CARPETS VACUUMED** FOR CARPET IN NEED OF SPECIAL ATTENTION DUE TO FOOD SAMPLING, DEMONSTRATIONS, HAIR, WOOD, METAL SHAVINGS, GREASE OR PAINT. WASTEBASKETS EMPTIED WASTEBASKETS EMPTIED RATES / SQ.FT. RATES / SQ.FT. **RATES / SQ.FT ADVANCED PRICE** STANDARD PRICE ADVANCED PRICE STANDARD PRICE **ADVANCED PRICE** STANDARD PRICE BOOTH SO FT \$0.44 \$0.61 50 - 600 SQ.FT. \$0.63 \$0.87 **CALL FOR QUOTATION** N/A 601 - 1000 SQ.FT. \$0.53 \$0.73 OVER 1000 SQ.FT \$0.44 \$0.61 **SELECT SERVICE REQUIRED:** Initial Cleaning **Daily Cleaning Additional Services** Total Sq. Ft. of Booth Price per sq. ft. Total **TERMS AND CONDITIONS** - ALL ORDERS RECEIVED AFTER ADVANCED PRICE DEADLINE DATE WILL BE PROCESSED AT THE STANDARD PRICE. - NO CANCELLATIONS AFTER MOVE-IN BEGINS. SUBTOTAL - ALL CLAIMS OR DISCREPANCIES MUST BE SETTLED AT THE GES SERVICE CENTRE PRIOR TO SHOW CLOSING. - ALL ORDERS ARE GOVERNED BY GES LIMITS OF LIABILITY AND RESPONSIBILITY. **GST 5%** - ON-SITE PRICING IS APPLICABLE TO ALL ORDERS RECEIVED ON THE FIRST DAY OF MOVE-IN THROUGH TO THE COMPLETION OF THE EVENT AND IS CALCULATED AT AN INCREASE OF 10% TO THE STANDARD PRICE LISTED ABOVE. **TOTAL** Save time and money by ordering online at www.ges.com/ca INCLUDE TOTAL FROM THIS PAGE ON **ORDER CHECKLIST SHEET** I HAVE READ AND UNDERSTAND THE TERMS & CONDITIONS OF MY AGREEMENT WITH GES.



# MODULAR EXHIBIT SYSTEM ORDER FORM

DATE

6292 - 50 St NW, Edmonton, AB T6B 2N7 Phone: 780.469.7767 Toll Free: 877.505.7767 edmonton@ges.com SHOW NAME: **CRA Western Show** ADVANCED PRICE Friday, February 14, 2020 **DEADLINE DATE:** February 29, 2020 SHOW DATE: **EXHIBITOR INFORMATION** CREDIT CARD AUTHORIZATION BOOTH #:\_\_\_\_\_ COMPANY:\_\_ NO ORDER WILL BE CONSIDERED FINAL UNTIL CREDIT CARD AUTHORIZATION \_\_\_\_\_ PROV/STATE:\_\_\_\_ CODE: FORM IS COMPLETED AND SUBMITTED WITH THIS FORM PHONE: CONTACT NAME: ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CANNOT BE PROCESSED UNTIL PAYMENT IS RECEIVED) **MODEL NUMBER MODEL NUMBER ADVANCED PRICE** STANDARD PRICE ADVANCED PRICE STANDARD PRICE 10'x10' 10'x20' \$1,826.00 GEM004 \$2,710.50 **GEM001** \$1.314.50 \$1.951.50 GEM002 \$1 469 00 \$2,040.00 GEM005 \$2,170.50 \$3,014.50 \$2,124.00 GEM003 \$1,425.50 \$1,979.50 **GEM006** \$2.950.00 Package Includes: Installation & Dismantling, Carpet, & Choice of Panel Colour (Models 1, 2, 4 & 5 also include Header Signs) PACKAGE DOES NOT INCLUDE: Cleaning, Light Fixtures or Electrical Outlets PLEASE COMPLETE THE FOLLOWING: **Model Number** Upgrade options available. Contact Exhibitor Services. **INFILL PANEL COLOUR: BLACK** WHITE BLACK GRFY BLUE **CARPET COLOUR:** MODELS 1, 2, OR 5 IDENTIFICATION SIGN TO READ:\_\_\_\_\_ MODEL 4 IDENTIFICATION SIGN TO READ: LEFT: RIGHT: INDICATE DATE & TIME FOR ARRIVAL: CUSTOM HEADER TO BE ADDED CUSTOM HEADER SIGNS/LOGOS WILL BE CHARGED \$100.00 EXTRA PER SIGN ALL ORDERS MUST BE PREPAID IN FULL ( ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED ) **TERMS AND CONDITIONS** PAYMENT MAY BE MADE BY CHEQUE UP TO TWO WEEKS PRIOR TO THE 1ST DAY OF MOVE IN. ALL ORDERS RECEIVED AFTER THE ADVANCED PRICE DEADLINE DATE WILL BE PROCESSED AT THE STANDARD PRICE. **SUBTOTAL** EXHIBITOR IS RESPONSIBLE FOR ALL ITEMS FOR THE DURATION OF THE SHOW. CHARGES ARE FOR RENTAL OF EQUIPMENT ONLY. ALL ITEMS REMAIN PROPERTY OF GES. **GST 5%** NO REFUNDS/EXCHANGES ONCE SHOW MOVE-IN BEGINS, ALL CLAIMS OR DISCREPENCIES MUST BE SETTLED PRIOR TO SHOW CLOSING. GES IS NOT RESPONSIBLE FOR EXHIBIT MATERIALS LEFT IN MODULAR EXHIBIT SYSTEM OR COUNTER STORAGE UNITS. **TOTAL** CHANGES TO THE STRUCTURE DESIGN OR GRAPHICS WILL RESULT IN ADDITIONAL FEES. ON-SITE PRICING IS APPLICABLE TO ALL ORDERS RECEIVED ON THE FIRST DAY OF MOVE-IN THROUGH TO THE COMPLETION INCLUDE TOTAL FROM THIS PAGE OF THE EVENT AND IS CALCULATED AT AN INCREASE OF 10% TO THE STANDARD PRICE LISTED ABOVE ON ORDER CHECKLIST SHEET I HAVE READ AND UNDERSTAND THE TERMS & CONDITIONS OF MY AGREEMENT WITH GES.



# MODULAR EXHIBIT SYSTEM ACCESSORIES ORDER FORM

		6292 - 50 St NW, Edn			one: 780.469.	2.7767 Toll Free: 877.505.7767 edmonton@ges.com
			CRA West			ADVANCED PRICE Friday, February 14, 2020
	SHO	W DATE: EXHIBITOR IN	February			CREDIT CARD AUTHORIZATION
		BOOTH #:				
CC	MPA	NY:				NO ORDER WILL BE CONSIDERED FINAL
ST	REE	Г:				UNTIL CREDIT CARD AUTHORIZATION
CITY	':	PROV/STATE:		P/C:		FORM IS COMPLETED AND SUBMITTED
ΕM	IAIL:_					WITH THIS FORM.
						WITH THIS I STAIN.
	INTA	CT NAME:				
			AL	L ORDER	S MUST B	BE PREPAID IN FULL
		(ORDE				D UNTIL PAYMENT IS RECEIVED)
						~
QTY	#	DESCRIPTION	ADVANCED	STANDARD	TOTAL	
	1	Pedestal 20"L x 20"W 28"H OR 36"H	\$109.00	\$151.00		
	2	Pedestal 40"L x 40"W	\$544.50	\$756.00		
	3	Storage Counter 40"L X 20"W X 40"H	\$155.00	\$215.50		
	4	Storage Counter 80"L x 20"W x 40"H	\$323.50	\$449.50		
	5	Curved Counter 60"L x 20"W x 40"H	\$222.00	\$308.50		
	6	99A Showcase 40"L x 20"W x 40"H	\$222.00	\$308.50		
	7	99B Showcase 40"L x 20"W x 40"H	\$226.00	\$314.00		
	8	99C Showcase 26"L x 26"W x 96"H	\$327.50	\$455.00		5 6 7
	9	99D Showcase 40"L x 20"W x 96"H	\$463.00	\$643.50		
QTY	#	DESCRIPTION	ADVANCED	STANDARD	TOTAL	
	Α	Waterfall with Eight Balls	\$20.50	\$28.50		
	В	Grid Panels - 38" W x 44"H Panels	\$142.50	\$198.00		9 A B C
	С	Garment Rail 39"W	\$56.50	\$78.50		Showcase 8 & 9 have the option of
	D	Shelves, Flat or Angled 40"L x 12"W	\$47.50	\$66.00		not being fully enclosed.
	Е	Slatwall Panels - 37"W x 96"H White	\$131.00	\$182.00		Accessories A to E are designed to fit GES Hard wall Only
		ADDITIONAL ITEMS	<u> </u>			All Units Include White Panels
		Ballot Bin - 20"L X 20"W X 40"H	\$133.50	\$185.50		D " " E
		Computer Counter	\$143.00	\$199.00		Please attach diagram of booth indicating locations for grid panels and or slat wall. Grid panels CANNOT be installed in corners.
		Computer Counter	ψ140.00	φ199.00		·
TER	MS A	ND CONDITIONS				
		OT INCLUDE LIGHTING OR ELECTRICAL SER				
		JNDS/EXCHANGES ONCE SHOW MOVE-IN BE IMS OR DISCREPANCIES MUST BE SETTLED	SHOW CLOSING SUBTOTAL			
		ERS RECEIVED AFTER ADVANCED PRICE DI	HE STANDARD PRICE.			
- GE	SISN	IOT RESPONSIBLE FOR EXHIBIT MATERIALS	LEFT IN MODU	JLAR EXHIBIT S	SYSTEM OR CO	OUNTER STORAGE UNITS.  GST 5%
		S TO THE STRUCTURE DESIGN OR GRAPHIC				TOTAL
		OR IS RESPONSIBLE FOR ALL ITEMS DURING PRICING IS APPLICABLE TO ALL ORDERS RI				THROUGH TO THE COMPLETION
		EVENT AND IS CALCULATED AT AN INCREAS				ED ABOVE. INCLUDE TOTAL FROM THIS PAGE
		I HAVE READ A	ND UNDERST	AND THE TERM	S & CONDITIO	ON ORDER CHECKLIST SHEET

SIGNATURE DATE



OF THE EVENT AND IS CALCULATED AT AN INCREASE OF 10% TO THE STANDARD PRICE LISTED ABOVE.

SIGNATURE

Save time and money by ordering online at www.ges.com/ca

I HAVE READ AND UNDERSTAND THE TERMS & CONDITIONS OF MY AGREEMENT WITH GES.

Please ensure artwork is high-res PDF or EPS format

### **GRAPHICS ORDER FORM**

TOTAL

DATE

INCLUDE TOTAL FROM THIS PAGE ON ORDER

CHECKLIST SHEET

Toll Free: 877.505.7767 edmonton@ges.com 6292 - 50 St NW, Edmonton, AB T6B 2N7 Phone: 780.469.7767 SHOW NAME: **CRA Western Show** ADVANCED PRICE Friday, February 14, 2020 DEADLINE DATE: SHOW DATE: February 29, 2020 EXHIBITOR INFORMATION CREDIT CARD AUTHORIZATION BOOTH #:\_\_\_\_\_ COMPANY: NO ORDER WILL BE CONSIDERED FINAL UNTIL STREET:\_\_\_ CREDIT CARD AUTHORIZATION FORM IS \_\_\_\_\_ PROV/STATE:\_\_\_\_\_ P/C:\_\_\_ CITY: COMPLETED AND SUBMITTED WITH THIS FORM. EMAIL:\_\_\_ PHONE:\_ \_\_\_\_\_ FAX:\_ CONTACT NAME:\_\_\_ ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CANNOT BE PROCESSED UNTIL PAYMENT IS RECEIVED) STANDARD SIGN PRICE LIST **CUSTOM GRAPHICS** We offer the following services: QTY SIGN SIZES ADVANCED PRICE STANDARD PRICE Vinyl banners single / double sided 8" W x 11" H \$15.50 \$21.50 44" W x 7" H \$90.00 \$125.00 Backlit graphics for light boxes and display 22" x 28" \$122.00 \$169.50 Overlay graphics / custom fit 38" x 84" Vertical Sign w/ feet \$560.50 \$778.50 Printing on unique materials 28" x 44" \$156.50 \$217.50 40" x 60" \$288.50 \$401.00 **Double sided applications** Design Work / Hour \$79.00 \$109.50 Carpet / floor decals Pop-Up Banner Stand w/Case 33.5" x \$340.00 Custom pop-up banner displays \$472.50 78.75" PLEASE UPLOAD ARTWORK HERE: https://file.ges.com/ Enter edmonton@ges.com in the "Recipient Email Address" field. PLEASE INCLUDE: Company name, event name, and booth number under "Comments." If files are not print ready please include design work listed above in your order. 'If you do not have a print file to submit, please write the text and description for your sign order below ALL SIGNS MUST BE PICKED UP FROM OUR ON-SITE EXHIBITOR SERVICES DESK Custom sizes available - Call or email for info and pricing! **TERMS AND CONDITIONS** ALL ORDERS RECEIVED AFTER THE ADVANCED PRICE DEADLINE DATE WILL BE PROCESSED AT THE STANDARD PRICE. SUBTOTAL THERE ARE NO REFUNDS / EXCHANGES ON SIGNS UNLESS ERROR LIES WITH GES PRODUCTION NO REFUNDS/EXCHANGES ONCE SHOW MOVE-IN BEGINS. ALL CLAIMS OR DISCREPENCIES MUST BE SETTLED PRIOR TO SHOW CLOSING. ON-SITE PRICING IS APPLICABLE TO ALL ORDERS RECEIVED ON THE FIRST DAY OF MOVE-IN THROUGH TO THE COMPLETION **GST 5%** 



### **GRAPHIC FABRICS ORDER FORM**

6292 - 50 St NW, Edmonton, AB T6B 2N7

Phone: 780.469.7767

Toll Free: 877.505.7767 edmonton@ges.com

SHOW N	AME: CRA Western Show		ORDER DEADLINE	Friday Feb	uary 2, 2020	
SHOW D		DATE:	•			
	EXHIBITOR INFORMATION		CREDIT CA	RD AUTHORIZAT	ION	
	BOOTH #:					
COMPANY:			NO ORDER WI	LL BE CON	ISIDERED	
		_	FINAL UNT	IL CREDIT	CARD	
		-	AUTHORIZ			
CITY:	CITY: PROV/STATE: P/C: COMPLETED AN					
EMAIL:	S FORM.	125 *******				
PHONE:_	FAX:		O I OI (IVI.			
CONTACT N	AME:	_				
ALL ORDE	RS MUST BE PREPAID IN FULL (ORDERS CANNOT	BE PROCESSED U	 NTIL PAYMENT IS REC	CEIVED)		
Qty	ITEM				RD PRICE	
	Tension Han	ging Fabric Frames				
	Round - 10' diameter x 3' high, double s	ided printing, canvas	bag	\$1,9	90.00	
	Square - 10' diameter x 3' high, double s	ided printing, canvas	bag	\$2,3	20.00	
	Triangle - 10' diameter x 3' high, double s	sided printing, canva	s bag	\$1,9	00.00	
	Install/Dismantle and cable h	arness rental		\$ <i>1</i> F	0.00	
	Ψτο					
	¢4.240.00					
	\$1,240.00					
	\$1,360.00					
	\$2,640.00 \$100.00					
	\$10	0.00				
	,	loes not include tak	ole)	400		
	6' fitted table cover, fits 72" long x			\$309.00		
	8' fitted table cover, fits 96" long x  Cocktail table cover, fits 30" dia			\$353.00 \$230.00		
	\$23	0.00				
	ORDER CUTOFF DATE: Fric					
THERE ARE NO	NOTITIONS  REFUNDS / EXCHANGES ON GRAPHICS UNLESS ERROR LIES WITH GES PRO	DUCTION.		SUBTOTAL		
NO REFUNDS/EXCHANGES ONCE SHOW MOVE-IN BEGINS. ALL CLAIMS OR DISCREPENCIES MUST BE SETTLED PRIOR TO SHOW CLOSING.						
Please er	nsure artwork is high-res PDF or EPS format			TOTAL		
	Save time and money by ordering online at v	www.ges.com/ca			AL FROM THIS	
	I HAVE READ AND UNDERSTAND THE TERMS & G	CONDITIONS OF MY AGREEN	MENT WITH GES		ER CHECKLIST EET	
	SIGNATURE		DATE	<u> </u>	_	



### LABOUR SERVICE ORDER FORM

DATE

Toll Free: 877.505.7767 edmonton@ges.com 6292 - 50 St NW, Edmonton, AB T6B 2N7 Phone: 780.469.7767 SHOW NAME: **CRA Western Show** ADVANCED PRICE Friday, February 14, 2020 DEADLINE DATE: SHOW DATE: February 29, 2020 EXHIBITOR INFORMATION CREDIT CARD AUTHORIZATION BOOTH #:\_\_\_ COMPANY:\_ NO ORDER WILL BE CONSIDERED FINAL STREET:\_\_\_ UNTIL CREDIT CARD AUTHORIZATION OV/STATE: CODE: FORM IS COMPLETED AND SUBMITTED EMAIL: WITH THIS FORM. \_\_\_\_\_ FAX:\_\_\_ CONTACT NAME: LABOUR INSTALLATION AND DISMANTLING LABOUR RATES ARE CHARGED PER PERSON AT A MINIMUM CHARGE OF ONE HOUR. LABOUR OVER ONE HOUR IS CHARGED IN 1/2 HOUR INCREMENTS. **DESCRIPTION** Item # Item # PER HOUR Straight Time Monday - Friday 8:00am-4:00pm LINREG LOREG 84.50 Over Time Monday - Friday 4:00pm-12:00am, Saturday & Sunday 8:00am-4:00pm INOT LOOT 126.50 A 40% surcharge applies to orders placed on-site or after the ADVANCED PRICE DEADLINE DATE \*Overtime rates apply to stat holidays **EXHIBITOR MUST REPORT TO GES SERVICE CENTRE TO RECEIVE THEIR LABOUR** INSTALLATION Set up Drawings or Photos Attached: YES Delivery Date/Time: Carrier: (indicate AM or PM) **SUPERVISION** By Exhibitor Provide Name of Rep: By GES (30% Surcharge Applies) (Exhibitor MUST be Present to Supervise) (Exhibitor Does not have to be present). Diagram / instructions Date/Time Labour Required: must be provided by exhibitor prior to set-up Times will be estimates only and are contingent upon availability of staff Number of People Required: X Hours Per Person = Total Hours DISMANTLING Carrier: Delivery Date/Time: (indicate AM or PM) SUPERVISION By Exhibitor Provide Name of Rep: \_\_\_ By GES (30% Surcharge Applies) (Exhibitor MUST be Present to Supervise) (Exhibitor Does not have to be present). Diagram / instructions Date/Time Labour Required: must be provided by exhibitor prior to set-up Times will be estimates only and are contingent upon availability of staff Number of People Required: X Hours Per Person = Total Hours **TERMS AND CONDITIONS** WHEN EXHIBITOR IS SUPERVISING LABOUR THE EXHIBITOR MUST CHECK LABOUR IN AND OUT AT THE GES SERVICE CENTRE. WE RESERVE THE RIGHT TO CHANGE LABOURERS AND/OR RATES AS SHIFTS CHANGE. **SUBTOTAL** ALL CLAIMS OR DISCREPANCIES MUST BE SETTLED AT THE GES SERVICE CENTRE PRIOR TO SHOW CLOSING. UNCANCELLED LABOUR WILL BE CHARGED A MINIMUM FEE OF 1 HOUR PER PERSON. **GST 5%** GES LIMITS OF LIABILITY APPLY ON-SITE PRICING IS APPLICABLE TO ALL ORDERS RECEIVED ON THE FIRST DAY OF MOVE-IN THROUGH TO THE COMPLETION OF THE EVENT AND IS CALCULATED AT AN INCREASE OF 10% TO THE STANDARD PRICE LISTED ABOVE. TOTAL Save time and money by ordering online at www.ges.com/ca **INCLUDE TOTAL FROM THIS PAGE ON** ORDER CHECKLIST SHEET I HAVE READ AND UNDERSTAND THE TERMS & CONDITIONS OF MY AGREEMENT WITH GES.



# IN-BOOTH FORKLIFT SERVICE ORDER FORM

**INCLUDE TOTAL FROM THIS** 

PAGE ON ORDER CHECKLIST

SHEET

SERVICE ORDER FORM 6292 - 50 St NW, Edmonton, AB T6B 2N7 Phone: 780.469.7767 Toll Free: 877.505.7767 SHOW NAME: **CRA Western Show** ADVANCED PRICE Friday, February 14, 2020 DEADLINE DATE: SHOW DATE: February 29, 2020 EXHIBITOR INFORMATION CREDIT CARD AUTHORIZATION BOOTH #:\_\_\_ COMPANY:\_ NO ORDER WILL BE CONSIDERED FINAL STREET:\_\_\_ UNTIL CREDIT CARD AUTHORIZATION PROV/STATE: CODE: FORM IS COMPLETED AND SUBMITTED EMAIL:\_\_ WITH THIS FORM PHONE: CONTACT NAME: CREDIT CARD AUTHORIZATION (ABOVE) MUST BE COMPLETED AS METHOD OF PAYMENT FOR THIS SERVICE In-booth forklift service is available to exhibitors requiring assistance with positioning of materials within your booth space. Minimum charge of 1 hour per order PER FORKLIFT DRIVER. Services over 1 hour will be charged in 1/2 hour increments (applies to move-in & move-out) THIS SERVICE IS NOT PAID FOR BY SHOW MANAGEMENT All rates include a forklift AND driver. Additional fees apply for additional personnel / equipment **DESCRIPTION** Item # Item # **PER HOUR** IBIRFL IBORFL Straight Time Monday - Friday 8:00am-4:00pm 129.00 IBOOTEL Over Time Monday - Friday 4:00pm-12:00am, Saturday & Sunday 8:00am-4:00pm 193.00 \*Overtime applies to stat holidays A 40% SURCHARGE APPLIES TO ORDERS PLACED ON-SITE OR AFTER THE ADVANCED PRICE DEADLINE DATE PLEASE COMPLETE THE FOLLOWING: (Exhibitor MUST be present to supervise) Provide Name of Rep: TIMES ARE APPROXIMATE ONLY FORKLIFTS WILL BE DISPATCHED UPON REQUEST PLACED AT GES SERVICE DESK ON SHOW-SITE MOVE-IN REQUIREMENTS: # OF HOURS # OF FORKLIFTS DATE PREFERRED TIME: AM / PM AM / PM FINISH TIME START TIME MOVE-OUT REQUIREMENTS: DATE # OF HOURS # OF FORKLIFTS PREFERRED TIME: START TIME FINISH TIME TERMS AND CONDITIONS EXHIBITOR MUST CHECK FORKLIFT / DRIVER IN AND OUT AT THE GES SERVICE CENTRE - WE RESERVED THE RIGHT TO CHANGE LABOURERS AND / OR RATES AS SHIFTS CHANGE SUBTOTAL - FORKLIFT OPERATORS RESERVE THE RIGHT TO REFUSE LINSAFE REQUESTS OR LIFTS AT ALL TIMES. - IT IS THE EXHIBITORS RESPONSIBILITY TO SECURE AND MAINTAIN LOSS & DAMAGE INSURANCE **GST 5%** COVERAGE FOR THEIR EXHIBIT PROPERTIES. - ALL CLAIMS OR DISCREPANCIES MUST BE SETTLED AT THE GES SERVICE CENTRE PRIOR TO SHOW CLOSING TOTAL

I HAVE READ AND UNDERSTAND THE TERMS & CONDITIONS OF MY AGREEMENT WITH GES.

- ON-SITE PRICING IS APPLICABLE TO ALL ORDERS RECEIVED ON THE FIRST DAY OF MOVE-IN THROUGH TO THE COMPLETION

OF THE EVENT AND IS CALCULATED AT AN INCREASE OF 10% TO THE STANDARD PRICE LISTED ABOVE.

- GES LIMITS OF LIABILITY & RESPONSIBILITY APPLY TO THIS SERVICE.

SIGNATURE DATE



### **ADVANCE MATERIAL** HANDLING ORDER FORM

SIGNATURE

6292 - 50 St NW, Edmonton, AB T6B 2N7 Phone: 780.469.7767 Toll Free: 877.505.7767 SHOW NAME: **CRA Western Show** ADVANCED PRICE Friday, February 14, 2020 February 29, 2020 DEADLINE DATE: SHOW DATE: **EXHIBITOR INFORMATION** CREDIT CARD AUTHORIZATION BOOTH #: \_ NO ORDER WILL BE CONSIDERED FINAL COMPANY: UNTIL CREDIT CARD AUTHORIZATION FORM STREET:\_ IS COMPLETED AND SUBMITTED WITH THIS **FORM** \_\_\_\_\_PROV/STATE:\_\_\_\_\_P/C:\_\_\_\_ CITY:\_ EMAIL: A 40% SURCHARGE WILL APPLY TO ALL ORDERS PLACED AFTER THE ADVANCED PHONE: FAX: PRICE DEADLINE DATE CONTACT NAME: Includes receiving shipments to the GES warehouse up to 30 days prior to the event, delivery of the shipment to your booth, removal, storage and return of empty crates during the event. ADVANCE TO WAREHOUSE SHIPPING INFORMATION: \*See advance warehouse label for Friday, February 21, 2020 - Shipment(s) must be received by: all labelling information. - Shipment(s) may arrive on or after: Thursday, January 30, 2020 - Estimated Weight of Shipment(s) - Rounded up to the nearest 100 lbs. Important: Access to facilities varies from venue to venue, please contact GES to ensure your shipment does not exceed the maximum weight and dimensions. PLEASE COMPLETE THE FOLLOWING: Number of Total **Carrier Name:** Pieces: Weight: Dimensions of pieces: Date goods are scheduled to arrive: Month/Day RATES: Per 100 lbs. Rate Class Min. Charge **Small Packages** (Maximum 50lbs. per shipment) Crated or Skidded Shipment \$ 71.50 143.00 Special Handling Shipment \$ 100.10 \$ 200.20 First Package \$ 43.00 After Deadline Surcharge (additional) \$ 28.60 \$ 57.20 Additional Packages \$ 11.50 \*To qualify for small package pricing the total number of pieces must have a combined weight of less than 50lbs. Any shipment exceeding 50lbs will be charged the 200lbs minimum charge. \*All shipments will be rounded up to the nearest 100lbs. when calculating charges. SHIPMENTS ARE CONSIDERED SPECIAL HANDLING WHEN: - Shipments are loose, padded, uncrated or oversized materials. - Special unloading requirements, such as ground and / or side door unloading, constricted or stacked unloading, shipments that need to be broken down. Surcharge (40%) Applies to the Entire Shipment if: - Shipments arrive outside of target dates - Services ordered after the advanced price deadline date. - All Shipments without certified weight ticket or proven inaccurate weight ticket. TERMS AND CONDITIONS: - COLLECT SHIPMENTS WILL NOT BE ACCEPTED. - GES IS NOT RESPONSIBLE FOR CONCEALED DAMAGE. DAMAGE TO LOOSE OR INADEQUATELY PACKED SUBTOTAL SHIPMENTS OR LOSS OF MERCHANDISE AFTER DELIVERY TO BOOTH - IT IS THE EXHIBITORS RESPONSIBILITY TO SECURE AND MAINTAIN LOSS & DAMAGE INSURANGCE **GST 5%** COVERAGE FOR THEIR EXHIBIT PROPERTIES. - ALL CLAIMS OR DISCREPANCIES MUST BE SETTLED AT THE GES SERVICE CENTRE PRIOR TO SHOW CLOSING TOTAL GES LIMITS OF LIABILITY & RESPONSIBILITY APPLY TO THIS SERVICE. - ON-SITE PRICING IS APPLICABLE TO ALL ORDERS RECEIVED ON THE FIRST DAY OF MOVE-IN THROUGH TO THE COMPLETION OF THE EVENT AND IS CALCULATED AT AN INCREASE OF 10% TO THE STANDARD PRICE LISTED ABOVE. INCLUDE TOTAL FROM THIS PAGE ON ORDER CHECKLIST SHEET I HAVE READ AND UNDERSTAND THE TERMS & CONDITIONS OF MY AGREEMENT WITH GES.

DATE



### **DIRECT TO SHOW SITE MATERIAL HANDLING ORDER FORM**

ORDER CHECKLIST SHEET

DATE

6292 - 50 St NW, Edmonton, AB T6B 2N7 Phone: 780.469.7767 Toll Free: 877.505.7767 edmonton@ges.com

SHOW NAME:	CRA Western Show	ADVANCED PRI	
SHOW DATE:	February 29, 2020 EXHIBITOR INFORMATION	DEADLINE DAT	E: Prindly, February 14, 2020
BOOTH #:			ASTI-SARD ASTRONIZATION
			WILL BE CONSIDERED FINAL
			T CARD AUTHORIZATION FORM ED AND SUBMITTED WITH THIS
	DDOV/2TATE DIG	13 COMPLET	FORM
	PROV/STATE:P/C:		
			CHARGE WILL APPLY TO ALL ACED AFTER THE ADVANCED
	FAX:		RICE DEADLINE DATE
CONTACT NAME:			
Includes receiving sh	ipments at show site on exhibitor move in day(s) only,	delivery of the shipment	to your booth, removal and storage of
	nt, and return of empties to your booth after the event.		
	COURDING INFORMATION		
DIRECT TO SHOW SITE	SHIPPING INFORMATION:		
- Shipment(s) r	may ONLY arrive on: Friday, February 28, 2020		lirect to show site label for I labelling information.
		aı	rabelling information.
Important: Access to	facilities varies from venue to venue, please contact GES t dimensions.	o ensure your shipment do	es not exceed the maximum weight and
PLEASE COMPLETE TH	HE FOLLOWING:		
Carrier Name:		Number of	Total
		Pieces:	Weight:
Dimensions of pieces:			
Date goods are schedu	led to arrive:  Month/Day		
RATES PER HOUR:	Monunday		
	Data Charter		
Crated or Skido	Rate Class Regular Time Over Ti led Shipment \$ 118.00 \$	me 165.50	Small Packages (Maximum 50lbs. per shipment)
Special Handlin		_	ackage \$ 41.00
After Deadline			ional Packages \$ 11.00
		<del></del> ナルロレル	
	riday, 8:00am - 4:00pm Saturday & Sunday, All da	Jam L	
*T			and the second second in a COllege will be absented
1 o quality for small	package pricing the total number of pieces must have a combine the hourly rai		ny snipment exceeding buibs will be charged
SHIDMENTS ARE CONS	SIDERED SPECIAL HANDLING WHEN:		
	edded, uncrated or oversized materials. Tements, such as ground and / or side door unloading, constricte	d or stacked unloading, shipm	pents that need to be broken down
- Special unloading requir	ements, such as ground and 7 or side door unloading, constricted	d of stacked difficating, shiph	iens that need to be broken down.
Surcharge (40%) Applie	s to the Entire Shipment if:		
- Shipments arrive outside	e of target dates.		
- Services ordered after the	he advanced price deadline date.		
- All Shipments without ce	ertified weight ticket or proven inaccurate weight ticket.		
TERMS AND CONDITIO	NS:		
- COLLECT SHIPMENTS WILL NO			
	CONCEALED DAMAGE, DAMAGE TO LOOSE OR INADEQUATELY PACKED HANDISE AFTER DELIVERY TO BOOTH		SUBTOTAL
	SIBILITY TO SECURE AND MAINTAIN LOSS & DAMAGE INSURANGCE		007.5%
COVERAGE FOR THEIR EXHIBIT	PROPERTIES.		GST 5%
	S MUST BE SETTLED AT THE GES SERVICE CENTRE PRIOR TO SHOW CLOSING		TOTAL
- GLO LIMITO OF LIABILITY & RES	PONSIBILITY APPLY TO THIS SERVICE.  I HAVE READ AND UNDERSTAND THE TERMS & CONDITIONS OF	MY AGREEMENT WITH GES.	INCLUDE TOTAL FROM THIS PAGE ON



### **POST SHOW STORAGE** ORDER FORM

	6292 - 50 St NW, Edmon	•			7 edmonton@g		
		A Western Show bruary 29, 2020			CED PRICE	Friday, Fe	ebruary 14, 2020
SHC	OW DATE: Fe EXHIBITOR INFOR		DEAD	INE DATE: CREDIT CA	ARD AUTHORIZA	•	
BOOTH	#:			SKEDII O			
						ERED FINAL	
	NY:					ZATION FORM	
	F		13 001	M-FEIED AN	FORM	ED WITH THIS	
	PROV/STATE:						
						-	PPLY TO ALL
PHONE: FAX:				ORDE	_	EADLINE D	E ADVANCED
CONTA	CT NAME:				THOLD	LABEINE D	
	Includes GES transporting shipmen	t(s) from show site t with all shipping pap			• .	ays. Exhibitor	to supply
POSTS	SHOW STORAGE SHIPPING INFORMAT	ION:					
	- Shipment(s) may be picked up startin					warehouse lab	
	<ul> <li>Estimated Weight of Shipment(s)</li> </ul>	- Rounded up to the	nearest 100 lbs.				
Impo	ortant: Access to facilities varies from ven	· •	ontact GES to ensul dimensions.	re your ship	ment does not	exceed the ma	ximum weight and
			umienaluna.				
PLEAS	E COMPLETE THE FOLLOWING:						
C			Nur	mber of		Total	
Carri	ier Name:		Pi	ieces:		Weight:	
Dimens	sions of pieces:						
Date go	oods are scheduled to arrive:						
		Month/	Day				
RATES	:						
	Rate Class	Per 100 lbs.	Min. Charge	1		Small Packa	1000
	Crated or Skidded Shipment	\$ 77.00	\$ 154.00	<u></u>		Oman r acke	iges
	Special Handling Shipment	\$ 107.80	\$ 215.60		Under 50lbs	\$	77.00
L	After Deadline Surcharge (additional)	\$ 30.80	\$ 61.60				
*T	o qualify for small package pricing the total nu		ave a combined weigh 00lbs minimum charge		50lbs. Any ship	ment exceeding	50lbs will be charged
		trie 20	oolbs millimum charge	J.			
SHIPM	ENTS ARE CONSIDERED SPECIAL HAM	IDLING WHEN:					
- Shinr	ments are loose, padded, uncrated or oversize	ed materials					
•	ial unloading requirements, such as ground a		ding, constricted or sta	cked unloadi	ng, shipments th	at need to be br	oken down.
Curaba	una (400/) Annica ta tha Entire Chinne	4 : 6:					
Surcna	rge (40%) Applies to the Entire Shipme	nt II:					
- Shipr	ments arrive outside of target dates.						
- Services ordered after the advanced price deadline date.							
	'						
	nices ordered after the advanced price deadling hipments without certified weight ticket or proving the control of the control	en inaccurate weight ti	cket.				
- All Sh	'	en inaccurate weight ti	cket.				
- All Sh TERMS A	hipments without certified weight ticket or prov	en inaccurate weight ti	cket.				
- All Sh TERMS A - COLLEC - GES IS	nipments without certified weight ticket or proving Conditions:  CT SHIPMENTS WILL NOT BE ACCEPTED.  NOT RESPONSIBLE FOR CONCEALED DAMAGE, DAMAGE	TO LOOSE OR INADEQUATE				SUBTOTAL	
- All Sh TERMS A - COLLEC - GES IS SHIPME	nipments without certified weight ticket or prov ND CONDITIONS: CT SHIPMENTS WILL NOT BE ACCEPTED.	TO LOOSE OR INADEQUATE	SLY PACKED				
- All Sh TERMS A - COLLEC - GES IS I SHIPME - IT IS TH	INDICONDITIONS:  CT SHIPMENTS WILL NOT BE ACCEPTED.  NOT RESPONSIBLE FOR CONCEALED DAMAGE, DAMAGE ENTS OR LOSS OF MERCHANDISE AFTER DELIVERY TO B	TO LOOSE OR INADEQUATE	SLY PACKED			SUBTOTAL GST 5%	
- All Sh TERMS A - COLLEC - GES IS I SHIPME - IT IS TH COVER. - ALL CLA	INDICONDITIONS:  CT SHIPMENTS WILL NOT BE ACCEPTED.  NOT RESPONSIBLE FOR CONCEALED DAMAGE, DAMAGE ENTS OR LOSS OF MERCHANDISE AFTER DELIVERY TO B  BE EXHIBITORS RESPONSIBILITY TO SECURE AND MAINT AGE FOR THEIR EXHIBIT PROPERTIES.  AMMS OR DISCREPANCIES MUST BE SETTLED AT THE GE	E TO LOOSE OR INADEQUATE OOTH AIN LOSS & DAMAGE INSURA S SERVICE CENTRE PRIOR TO	SLY PACKED				
- All Sh TERMS A - COLLEC - GES IS I SHIPME - IT IS TH COVERA - ALL CLA - GES LIM	INDICONDITIONS:  CT SHIPMENTS WILL NOT BE ACCEPTED.  NOT RESPONSIBLE FOR CONCEALED DAMAGE, DAMAGE ENTS OR LOSS OF MERCHANDISE AFTER DELIVERY TO B HE EXHIBITORS RESPONSIBILITY TO SECURE AND MAINT AGE FOR THEIR EXHIBIT PROPERTIES.  ALMS OR DISCREPANCIES MUST BE SETTLED AT THE GE HITS OF LIABILITY & RESPONSIBILITY APPLY TO THIS SER	E TO LOOSE OR INADEQUATE OOTH AIN LOSS & DAMAGE INSURA S SERVICE CENTRE PRIOR TO RVICE.	SLY PACKED INGCE O SHOW CLOSING	ETION .		GST 5%	
- All Sh TERMS A - COLLEC - GES ISI SHIPME - IT IS TH COVER. - ALL CLA - GES LIN - ON-SITE	INDICONDITIONS:  CT SHIPMENTS WILL NOT BE ACCEPTED.  NOT RESPONSIBLE FOR CONCEALED DAMAGE, DAMAGE ENTS OR LOSS OF MERCHANDISE AFTER DELIVERY TO B  BE EXHIBITORS RESPONSIBILITY TO SECURE AND MAINT AGE FOR THEIR EXHIBIT PROPERTIES.  AMMS OR DISCREPANCIES MUST BE SETTLED AT THE GE	E TO LOOSE OR INADEQUATE OOTH AIN LOSS & DAMAGE INSURA S SERVICE CENTRE PRIOR TO RVICE. I THE FIRST DAY OF MOVE-IN	SLY PACKED INGCE O SHOW CLOSING INTHROUGH TO THE COMPL	LETION		GST 5%	L FROM THIS PAGE ON

DATE

# **ADVANCE WAREHOUSE SHIPPING LABEL** NAME OF SHOW: **CRA Western Show FACILITY: Edmonton EXPO Centre** SHOW SITE CONTACT: **PHONE NUMBER: EXHIBIT SHIPMENT FOR ADVANCE WAREHOUSE** SHIPPER: (NAME OF COMPANY WHERE SHIPMENT ORIGINATES) TO: (NAME OF EXHIBITING COMPANY AT THE SHOW.) **BOOTH #** ( BOOTH NUMBER AT THE SHOW.) **GES Canada ADVANCE** 6292 - 50 St. NW **WAREHOUSE** Edmonton, AB **ADDRESS** T6B 2N7 **CARRIER:** (NAME OF TRANSPORTATION COMPANY) **NUMBER** OF **PIECES** ADVANCE WAREHOUSE SHIPMENTS SHOULD ARRIVE BEFORE:

Friday, February 21, 2020

**BETWEEN 9AM AND 4PM MONDAY - FRIDAY** 

# **DIRECT TO SHOW SITE** SHIPPING LABEL NAME OF SHOW: **CRA Western Show FACILITY: Edmonton EXPO Centre** SHOW SITE CONTACT: **PHONE NUMBER: EXHIBIT SHIPMENT FOR DIRECT TO SHOWSITE** SHIPPER: (NAME OF COMPANY WHERE SHIPMENT ORIGINATES) TO: (NAME OF EXHIBITING COMPANY AT THE SHOW.) **BOOTH** # (BOOTH NUMBER AT THE SHOW.) **Edmonton EXPO Centre SHOWSITE** 7300 - 116 Avenue NW **ADDRESS** Edmonton, AB T5B 0H8 **CARRIER:** (NAME OF TRANSPORTATION COMPANY) **NUMBER** OF **PIECES** DIRECT TO SHOW SITE SHIPMENTS TO ARRIVE ON:

Friday, February 28, 2020

08:00 - 18:00



# **TRANSPORTATION ORDER FORM**

SHOW NAME	<b>:</b> :	CRA Western Show		
SHOW DATE	:	February 29, 2020		
SHIPPER INFORMATION		Phone: 877.505.7767 www.ges.com/ca	edmonton@ges.com	
COMPANY:			PHONE:	FAX:
ADDRESS:			PICK UP DATE:	PICK UP TIME:
CITY:		PROV/STATE	BUSINESS HOURS:	LOADING DOCK: YES NO
POSTAL / ZIP CODE:			CUSTOMS BROKER:	CUSTOMS PAPERWORK ATTACHED: YES NO
CONTACT:		EMAIL ADDRESS:	CUSTOMS BROKER CONTACT:	CUSTOMS BROKER PHONE#:
I WILL BE SHIPPING TO THE	ADVANCED WAREHOUSE:	YES NO		
DESTINATION SHOW NAME:			FACILITY:	
ONSITE CONTACT:			ADDRESS:	
PHONE:		BOOTH#	CITY	PROV/STATE
DELIVERY DATE:		DELIVERY TIME	POSTAL / ZIP CODE	
		PLEASE INDICATE S	SERVICE REQUIRED	
ONE W	/AY	ROUND TRIP	REGULAR GROUND	EXPEDITED GROUND
ITEMS TO BE SHIPPE	:D		SERVICE WILL BE CHAR	GED ON ACTUAL WEIGHT & DIMENSIONS
TOTAL # OF PIECES	.5		DIMENSIONS IN INCHES	ESTIMATED WEIGHT
CARTO	ONS (CARDBOARD)		H" x W" x L"	
CASES	S/TRUNKS (FIBRE) COLOU	JR:	H" x W" x L"	
CRATE	ES (WOODEN)		H" x W" x L"	
SKIDS/	/PALLETS		H" x W" x L"	
CARPE	T COLOUR:		H"xW"xL"	
OTHER	R - LIST:		H"xW"xL"	
			H "xW "xL "	
			H "xW "xL "	
TOTAL	# OF PIECES		т.	OTAL WEIGHT
			1	ARED VALUE: \$
RELEASE SIGNATURE	E: X	To Authorize Delivery Without Obtaining Signature		ARED VALUE: \$
TERMS AND CONDITION	ONS	To Authorize belivery Without Obtaining Signature		
GES assumes no responsi for tendering shipments to deadline. GES assumes no	sibility for shipments left in b carrier. GES reserves the r to responsibility for misdirec	right to reroute any outgoing shipment via an altern	count and correction at time of actual removal from b ate carrier in the event the requested carrier fails to ich remain on containers. It is the shipper's responsit	pick up the shipment by established carrier check-in
after the same has been d Bill of Lading covering out responsible for any loss, d the specific article which is whichever is less. 6) GES exhibitor's materials which	lelivered to exhibitor's booth going shipments, which are lamage or delay due to fire, s lost or damaged, and in ar shall not be liable to any ex may make it impossible or	i. 3) GES shall not be responsible for loss, theft or of furnished by GES to exhibitors, will be checked at acts of God, strikes, lockouts or work stoppages of ny event GES's maximum liability shall be limited to tent whatsoever for any actual, potential, or assum	\$0.30 per pound per article with a maximum liability	p from exhibitor's booth for reloading after the show. ade where discrepancies occur. 4) GES shall not be ES shall be limited to the physical loss or damage to 0 \$50 per item, or \$1000.00 per shipment, costs, which may result from any loss or damage to
Notes:				
	All orders governed	by the GES payment policy & GES Terms	& Conditions of Contract as specified in t	this Exhibitor's Kit.
COMPANY NAME			EMAIL ADDRESS	BOOTH#
AUTHORIZED SIGNATURE			AUTHORIZED CONTACT	DATE

BY SIGNING THIS FORM, SHIPPER AGREES TO BE BOUND BY ALL ITS TERMS & CONDITIONS
SAVE TIME WITH GES ON-LINE ORDERING AT www.ges.com