



**CRA Western Show
February 29, 2020
Edmonton EXPO Centre**

GES is pleased to have been selected as the official service contractor by the show Organizer to design and produce your show. Our goal is to ensure your show participation is a success.

GES is involved in many areas relative to the show and if at any time during the planning process you are unsure where to turn, just ask us, we are at your service.

Please ensure that you review this section carefully as it contains information, **ADVANCED PRICES** and order forms for each of the many services being provided by **GES**.

For your convenience, we will be offering the following services:

**Expresso Online Ordering
Furnishings
Specialty Furnishings
Carpet & Under Padding
Booth Cleaning
Modular Exhibit Systems & Accessories
Graphics
Installation & Dismantling Labour
In-Booth Forklifting
Material Handling
Logistics**

To take advantage of our **ADVANCED PRICING**, all order forms and full payment must be received on or before the Advanced Date as indicated on each form. **GES** accepts Visa, MasterCard, American Express, Cheques and Cash as methods of payment for our services. All exhibitors are responsible for payment of GST when exhibiting in Alberta. **ON-SITE PRICING** is applicable to all orders received on the first day of move-in through to the completion of the event and is calculated at an increase of 10% to the Standard Price listed above.

Save time and money by ordering online at www.ges.com/ca

If you need assistance or additional information, please contact our **Exhibitor Services Department at (780) 469-7767**.



ORDER FORM RECAP

6292 - 50 St NW, Edmonton, AB T6B 2N7 Phone: 780.469.7767 Toll Free: 877.505.7767 edmonton@ges.com

SHOW NAME:

CRA Western Show

SHOW DATE:

February 29, 2020

ADVANCED PRICE

DEADLINE DATE:

Friday, February 14, 2020

TO: **GES Edmonton**
 FAX: **780-469-1619**
 EMAIL: **edmonton@ges.com**
 DATE: _____
 FROM: _____
 COMPANY: _____
 PHONE: _____
 EMAIL: _____
 SHOW NAME: _____
 BOOTH #: _____



To help us ensure we have received your entire order and we have the correct totals, check off those forms you are sending us and complete value section for each form

	GES ORDER FORM (s)	Pg. Total
<input type="checkbox"/>	Credit Card Authorization	\$
<input type="checkbox"/>	Third Party Billing	\$
<input type="checkbox"/>	Furnishings	\$
<input type="checkbox"/>	Specialty Furnishings	\$
<input type="checkbox"/>	Carpet & Under Padding	\$
<input type="checkbox"/>	Booth Cleaning	\$
<input type="checkbox"/>	Modular Exhibit System Rentals	\$
<input type="checkbox"/>	Modular Exhibit System Accessories	\$
<input type="checkbox"/>	Graphics	\$
<input type="checkbox"/>	Installation & Dismantle Services	\$
<input type="checkbox"/>	In-Booth Forklifting	\$
<input type="checkbox"/>	Material Handling	\$
<input type="checkbox"/>	Logistics	\$

Please call to confirm receipt of your order.

To receive Advanced Pricing send your order in by the Advanced Price Deadline Date noted above.

THANK YOU FROM GES



PAYMENT POLICY INFORMATION SHEET

6292 - 50 St NW, Edmonton, AB T6B 2N7 Phone: 780.469.7767 Toll Free: 877.505.7767 edmonton@ges.com

SHOW NAME: **CRA Western Show**
SHOW DATE: **February 29, 2020**

ADVANCED PRICE
DEADLINE DATE: **Friday, February 14, 2020**

Advanced Pricing:

To qualify for **Advanced Pricing**, orders must be received with payment in full on or before the **Advanced deadline date**. Late orders will be charged the **Standard Price**. Orders without payment cannot be processed until payment is received and may be charged the **Standard Price**. **ON-SITE PRICING** is applicable to all orders received on the first day of move-in through to the completion of the event and is calculated at an increase of 10% to the Standard Price listed above.

Method of Payment:

GES accepts American Express, MasterCard, Visa, Cheque and Bank Wire Transfers. Purchase Orders are not considered payment. **Exhibitors will be charged a \$25.00 fee for returned NSF cheques.**

Bank Wire Transfer Information:

To properly credit your account, please complete the **BANK WIRE TRANSFER FORM**, available upon request, and send the following information to the GES Exposition Services (Canada) Limited address listed on the Bank Wire Transfer Form.

NOTE: There is a minimum \$20.00 Service Charge (North America) & \$40.00 (International) applicable on all wire transfers. Fees vary depending on banks processing wire transfers. Also, wire transfers can take 3 to 10 business days to be cleared. Ensure you leave enough time to receive the benefit of the discount. Orders are not processed until payment is received, this includes wire transfers.

PAYMENT SCHEDULE:

Payment for all services must be pre-paid in full. GES will not provide Material Handling, In-Booth Forklifts, or Installation and Dismantle Labour Services without a company's **CREDIT CARD AUTHORIZATION FORM** on file.

THIRD PARTY BILLING:

Arrangements can be made for an exhibit house or other agent to manage exhibit & order services. GES will agree to this arrangement if the exhibit house or agent makes satisfactory payment arrangements prior to start of move-in. In the event the authorized Third Party does not pay, the exhibiting company is ultimately responsible for all charges incurred on its behalf. See **THIRD PARTY BILLING REQUEST FORM**.

ADJUSTMENTS AND CANCELLATIONS:

Adjustments to invoice(s) will not be made after the close of the show. Some items, services and labour are subject to cancellation fees. Refer to each order form for details.

EXHIBITORS MUST PAY APPLICABLE TAXES ON ALL ORDERS.

EXHIBITORS ARE RESPONSIBLE FOR ANY UNPAID ORDERS. ALL ORDERS MUST BE PAID IN FULL PRIOR TO RELEASE OF GOODS FROM THE SHOW FLOOR



CREDIT CARD AUTHORIZATION FORM

6292 - 50 St NW, Edmonton, AB T6B 2N7 Phone: 780.469.7767 Toll Free: 877.505.7767 edmonton@ges.com

SHOW NAME: **CRA Western Show**
SHOW DATE: **February 29, 2020**

ADVANCED PRICE DEADLINE DATE: **Friday, February 14, 2020**

EXHIBITOR INFORMATION

IMPORTANT - READ CAREFULLY

BOOTH #: _____

COMPANY: _____

STREET: _____

CITY: _____ PROV/STATE: _____ CODE: _____

EMAIL: _____

PHONE: _____ FAX: _____

CONTACT NAME: _____

PLEASE FILL OUT THE CREDIT CARD AUTHORIZATION BELOW IF:

- Paying by Credit Card for any service.
- Payment is being forwarded to GES in the form of a cheque.
- There is any possibility that additional service(s) will be ordered on-site.
- Material Handling, Installation and Dismantle Labour or In-Booth Forklift Services will be required.

PLEASE COMPLETE THE FOLLOWING

<input type="checkbox"/> VISA	<input type="checkbox"/> AMERICAN EXPRESS	<input type="checkbox"/> MASTERCARD	EXPIRY DATE: <input type="text"/>
TYPE OF CARD	<input type="checkbox"/> PERSONAL	<input type="checkbox"/> CORPORATE	CVV: <input type="text"/>

CARD #

CARDHOLDER'S NAME (PRINT): _____

CARDHOLDER'S SIGNATURE: _____

CARDHOLDER'S BILLING ADDRESS: _____

CITY: _____ PROV/STATE: _____ CODE/ZIP: _____

TELEPHONE: _____ FAX: _____

This authorization allows GES to charge any fees outstanding after show closing to this credit card.
(including funds owed due to a cheque returned NSF)

CHEQUES WILL NOT BE ACCEPTED WITHOUT THIS CREDIT CARD AUTHORIZATION

IF THIS AUTHORIZATION IS NOT COMPLETED, ALL ON-SITE ORDERS ARE EXPECTED TO BE PAID IN FULL BEFORE DELIVERY

PLEASE SEE NOTE REGARDING GES TERMS AND CONDITIONS BELOW

All equipment rental orders placed with GES are bound by the terms and conditions specific to each rental order form, material handling terms and conditions and GES standard terms and conditions located at the back of this kit. By signing below, you agree to all these terms and conditions. Without an authorized signature and date below, your order will not be processed.

I HAVE READ AND UNDERSTAND THE TERMS & CONDITIONS OF MY AGREEMENT WITH GES.

Signature

Print Name & Title

Date



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THIRD PARTY BILLING AUTHORIZATION FORM

SHOW NAME: **CRA Western Show**
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ADVANCED PRICE DEADLINE DATE: **Friday, February 14, 2020**

EXHIBITOR INFORMATION

IMPORTANT - READ CAREFULLY

BOOTH #: _____

COMPANY: _____

STREET: _____

CITY: _____ PROV/STATE: _____ CODE: _____

EMAIL: _____

PHONE: _____ FAX: _____

CONTACT NAME: _____

An exhibit house or other third party agent may handle display and booth arrangements and be charged for services. GES will agree to this arrangement if the exhibit house or agent makes satisfactory arrangements.

Both firms must complete this form and return to GES by the Advanced Price Deadline Date. It is understood and agreed that the exhibitor (exhibiting company) is ultimately responsible for payment of charges. If the named third party has NOT paid any outstanding invoices before the last day of the show, any and all outstanding balances will be charged to the exhibiting company's credit card.

Exhibiting Company

Name of Exhibiting Company _____ Phone# _____ Fax # _____

Address _____ City _____ Prov / State _____ Code / Zip _____

Authorized Name (Print) _____ Authorized Signature _____

CREDIT CARD AUTHORIZATION

VISA AMERICAN EXPRESS MASTERCARD EXPIRY DATE: _____

TYPE OF CARD PERSONAL CORPORATE CVV: _____

CARD #

CARDHOLDER'S NAME (PRINT): _____

CARDHOLDER'S SIGNATURE: _____

Third Party / Exhibit House

Name of Third Party / Exhibit House _____ Phone# _____ Fax # _____

Address _____ City _____ Prov / State _____ Code / Zip _____

Authorized Name (Print) _____ Authorized Signature _____

CREDIT CARD AUTHORIZATION

VISA AMERICAN EXPRESS MASTERCARD EXPIRY DATE: _____

TYPE OF CARD PERSONAL CORPORATE CVV: _____

CARD #

CARDHOLDER'S NAME (PRINT): _____

CARDHOLDER'S SIGNATURE: _____

ALL GES SERVICES ARE TO BE CHARGED TO THE THIRD PARTY / EXHIBIT HOUSE EXCEPT FOR THE FOLLOWING:

PLEASE SEE NOTE REGARDING GES TERMS AND CONDITIONS BELOW

All equipment rental orders placed with GES are bound by the terms and conditions specific to each rental order form, material handling terms and conditions and GES standard terms and conditions located at the back of this kit. By signing below, you agree to all these terms and conditions. Without an authorized signature and date below, your order will not be processed.

I HAVE READ AND UNDERSTAND THE TERMS & CONDITIONS OF MY AGREEMENT WITH GES.

Signature _____ Print Name & Title _____ Date _____



FURNISHINGS ORDER FORM

6292 - 50 St NW, Edmonton, AB T6B 2N7 Phone: 780.469.7767 Toll Free: 877.505.7767 edmonton@ges.com

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EXHIBITOR INFORMATION

CREDIT CARD AUTHORIZATION

BOOTH #: _____
 COMPANY: _____
 STREET: _____
 CITY: _____ PROV/STATE: _____ P/C: _____
 EMAIL: _____
 PHONE: _____ FAX: _____
 CONTACT NAME: _____

NO ORDER WILL BE CONSIDERED FINAL UNTIL CREDIT CARD AUTHORIZATION FORM IS COMPLETED AND SUBMITTED WITH THIS FORM.

**ALL ORDERS MUST BE PREPAID IN FULL
 (ORDERS CANNOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)**

FURNISHINGS

QTY	DESCRIPTION	ADVANCED PRICE	STANDARD PRICE	TOTAL
	GREY FABRIC SIDE CHAIR	\$47.00	\$65.50	
	GREY FABRIC COUNTER STOOL	\$103.50	\$143.50	
	GREY FABRIC ARM CHAIR	\$48.50	\$67.50	
	GREY CONTOUR CHAIR	\$35.50	\$49.50	
	COFFEE TABLE 18" HIGH ROUND	\$66.00	\$91.50	
	STARBASE TABLE 30" ROUND 30" HIGH	\$86.00	\$119.50	
	COCKTAIL TABLE 30" ROUND 40" HIGH	\$104.00	\$144.50	
	SPANDEX COCKTAIL COVER	\$40.00	\$55.50	
	COLOUR: <input type="checkbox"/> BLACK <input type="checkbox"/> SILVER <input type="checkbox"/> WHITE			
	22" X 28" CHROME SIGN HOLDER	\$56.00	\$78.00	
	EASEL	\$47.00	\$65.50	
	SMALL GOLD BALLOT DRUM	\$75.00	\$104.00	
	BAG HOLDER 40" HIGH	\$78.50	\$109.00	
	TAPE STANCHION (7')	\$48.50	\$67.00	
	GARMENT RACK ON WHEELS	\$53.50	\$74.50	
	WASTEBASKET	\$26.00	\$36.00	
	BASEPLATE & 8 FT H POLE	\$22.50	\$31.50	
	6FT - 10 FT CROSSBAR	\$17.50	\$24.00	
	4' X 8' POSTERBOARD - GREY	\$98.50	\$136.50	

SKIRTED TABLES 30" HIGH

<input type="checkbox"/> BLACK <input type="checkbox"/> BLUE <input type="checkbox"/> SILVER <input type="checkbox"/> WHITE <input type="checkbox"/> RED <input type="checkbox"/> GREEN <input type="checkbox"/> BURGUNDY				
QTY	DESCRIPTION	ADVANCED PRICE	STANDARD PRICE	TOTAL
	4 FT LONG X 2 FT WIDE	\$97.00	\$134.50	
	6 FT LONG X 2 FT WIDE	\$106.50	\$148.00	
	8 FT LONG X 2 FT WIDE	\$115.00	\$159.50	
	SKIRTED FOURTH SIDE	\$42.00	\$58.00	

SKIRTED COUNTER 42" HIGH

<input type="checkbox"/> BLACK <input type="checkbox"/> BLUE <input type="checkbox"/> SILVER <input type="checkbox"/> WHITE				
QTY	DESCRIPTION	ADVANCED PRICE	STANDARD PRICE	TOTAL
	4 FT LONG X 2 FT WIDE	\$110.50	\$153.50	
	6 FT LONG X 2 FT WIDE	\$136.00	\$189.00	
	8 FT LONG X 2 FT WIDE	\$166.50	\$231.50	
	SKIRTED FOURTH SIDE	\$50.50	\$70.50	

NON SKIRTED 30" HIGH TABLES (VINYL ONLY)

<input type="checkbox"/> 4FT <input type="checkbox"/> 6FT <input type="checkbox"/> 8FT				
QTY	DESCRIPTION	ADVANCED PRICE	STANDARD PRICE	TOTAL
		\$64.50	\$89.50	

NON SKIRTED 42" HIGH TABLES (VINYL ONLY)

<input type="checkbox"/> 4FT <input type="checkbox"/> 6FT <input type="checkbox"/> 8FT				
QTY	DESCRIPTION	ADVANCED PRICE	STANDARD PRICE	TOTAL
		\$121.00	\$168.50	

CUSTOM BOOTH DRAPING

<input type="checkbox"/> BLACK <input type="checkbox"/> BLUE <input type="checkbox"/> SILVER <input type="checkbox"/> WHITE <input type="checkbox"/> RED <input type="checkbox"/> GREEN <input type="checkbox"/> BURGUNDY				
QTY	DESCRIPTION	ADVANCED PRICE	STANDARD PRICE	TOTAL
	3' HIGH (PER LINEAR FOOT)	\$8.00	\$11.00	
	8' HIGH (PER LINEAR FOOT)	\$9.00	\$12.50	

TERMS AND CONDITIONS

- ALL ORDERS RECEIVED AFTER ADVANCED PRICE DATE WILL BE PROCESSED AT THE STANDARD PRICE.
- EXHIBITOR IS RESPONSIBLE FOR ALL ITEMS FOR THE DURATION OF THE SHOW.
- IF A COLOUR IS NOT CHOSEN, GES WILL CHOOSE A COLOUR FOR YOU.
- CHARGES ARE FOR RENTAL OF EQUIPMENT ONLY. ALL ITEMS REMAIN THE PROPERTY OF GES.
- GES IS NOT RESPONSIBLE FOR EXHIBIT MATERIALS LEFT IN MODULAR EXHIBIT SYSTEM OR COUNTER STORAGE UNITS.
- ALL CLAIMS OR DISCREPANCIES MUST BE SETTLED AT THE GES SERVICE CENTRE PRIOR TO SHOW CLOSING.
- NO REFUNDS/EXCHANGES ON CANCELLED SKIRTED TABLES OR CUSTOM BOOTH DRAPING ONCE DELIVERED.
- 50% REFUND ON FURNISHINGS CANCELLED PRIOR TO SHOW OPENING EXCEPT AS NOTED ABOVE.
- ON-SITE PRICING IS APPLICABLE TO ALL ORDERS RECEIVED ON THE FIRST DAY OF MOVE-IN THROUGH TO THE COMPLETION OF THE EVENT AND IS CALCULATED AT AN INCREASE OF 10% TO THE STANDARD PRICE LISTED ABOVE.

I HAVE READ AND UNDERSTAND THE TERMS & CONDITIONS OF MY AGREEMENT WITH GES.

SUBTOTAL	
GST 5%	
TOTAL	
INCLUDE TOTAL FROM THIS PAGE ON ORDER CHECKLIST SHEET	

SIGNATURE _____

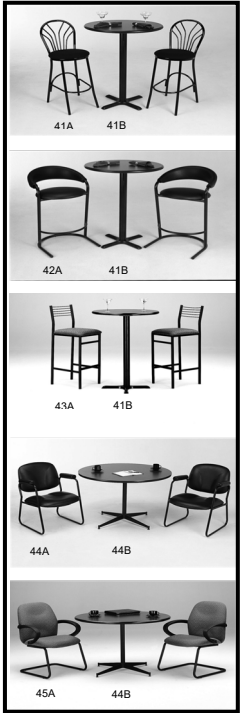
DATE _____

SHOW NAME:	CRA Western Show	ADVANCED PRICE DEADLINE DATE:	Friday, February 14, 2020
SHOW DATE:	February 29, 2020		

EXHIBITOR INFORMATION	CREDIT CARD AUTHORIZATION
BOOTH #: _____ COMPANY: _____ STREET: _____ CITY: _____ PROV/STATE: _____ CODE: _____ EMAIL: _____ PHONE: _____ FAX: _____ CONTACT NAME: _____	<p>NO ORDER WILL BE CONSIDERED FINAL UNTIL CREDIT CARD AUTHORIZATION FORM IS COMPLETED AND SUBMITTED WITH THIS FORM.</p>

**ALL ORDERS MUST BE PREPAID IN FULL
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QTY	ITEM #	DESCRIPTION	COLOUR	ADVANCED PRICE	STANDARD PRICE	Total
	41A (EFBS)	FANBACK STOOL	BLACK	\$142.50	\$197.50	
	42A (EBLBS)	LEATHER BISTRO STOOL	BLACK	\$167.50	\$232.50	
	43A (EGFBS)	FABRIC BISTRO STOOL	BLACK WITH CHARCOAL SEAT	\$183.00	\$254.00	
	(FMISC)	LEATHER BAR STOOL	<input type="checkbox"/> GREY <input type="checkbox"/> WHITE	\$150.00	\$209.50	
	44B (EBMT)	MEETING TABLE- 42" DIAMETER	BLACK WITH CHARCOAL TOP	\$167.50	\$232.50	
	45A (EGFC)	LEATHER MEETING CHAIR	BLACK	\$123.00	\$170.50	
	(EBLS3)	LEATHER SOFA - 3 SEATER	<input type="checkbox"/> BLACK <input type="checkbox"/> WHITE	\$279.00	\$387.50	
	(EBLS2)	LEATHER LOVESEAT - 2 SEATER	<input type="checkbox"/> BLACK <input type="checkbox"/> WHITE	\$232.00	\$322.00	
	(EBLS1)	LEATHER CLUB CHAIR - 1 SEAT	<input type="checkbox"/> BLACK <input type="checkbox"/> WHITE	\$182.00	\$252.50	
	(ECTC3)	LONG COFFEE TABLE	<input type="checkbox"/> BLACK <input type="checkbox"/> CHROME <input type="checkbox"/> WHITE	\$80.50	\$111.50	
	(EETC3)	END TABLE SQUARE	<input type="checkbox"/> GREY <input type="checkbox"/> WHITE	\$56.00	\$78.00	
	(FLR)	LITERATURE RACK	SILVER	\$110.50	\$153.50	
	(FMISC)	COCKTAIL CHARGING STATION W/ BACKLIT GRAPHIC	CHARCOAL TOP	\$425.00	\$595.00	
	(FMISC)	ROLLING TV STAND	BLACK	\$189.00	\$262.50	
	(FMISC)	TELEVISION 43"	BLACK	\$250.00	\$347.00	
	(FMISC)	BAR FRIDGE	BLACK	\$235.50	\$327.00	



TERMS AND CONDITIONS

- ALL ORDERS RECEIVED AFTER ADVANCED PRICE DEADLINE DATE WILL BE PROCESSED AT THE STANDARD PRICE.
- EXHIBITOR IS RESPONSIBLE FOR ALL ITEMS FOR THE DURATION OF THE SHOW.
- IF A COLOUR IS NOT CHOSEN, GES WILL CHOOSE A COLOUR FOR YOU.
- CHARGES ARE FOR RENTAL OF EQUIPMENT ONLY. ALL ITEMS REMAIN THE PROPERTY OF GES.
- GES IS NOT RESPONSIBLE FOR EXHIBIT MATERIALS LEFT IN MODULAR EXHIBIT SYSTEM OR COUNTER STORAGE UNITS.
- ALL CLAIMS OR DISCREPANCIES MUST BE SETTLED AT THE GES SERVICE CENTRE PRIOR TO SHOW CLOSING.
- NO REFUNDS/EXCHANGES ON CANCELLED SKIRTED TABLES OR CUSOM BOOTH DRAPING ONCE DELIVERED.
- 50% REFUND ON FURNISHINGS CANCELLED PRIOR TO SHOW OPENING EXCEPT AS NOTED ABOVE.
- ON-SITE PRICING IS APPLICABLE TO ALL ORDERS RECEIVED ON THE FIRST DAY OF MOVE-IN THROUGH TO THE COMPLETION OF THE EVENT AND IS CALCULATED AT AN INCREASE OF 10% TO THE STANDARD PRICE LISTED ABOVE.

I HAVE READ AND UNDERSTAND THE TERMS & CONDITIONS OF MY AGREEMENT WITH GES.

SUBTOTAL	
GST 5%	
TOTAL	
INCLUDE TOTAL FROM THIS PAGE ON ORDER CHECKLIST SHEET	

SIGNATURE

DATE



CARPET ORDER FORM

6292 - 50 St NW, Edmonton, AB T6B 2N7 Phone: 780.469.7767 Toll Free: 877.505.7767 edmonton@ges.com

SHOW NAME: **CRA Western Show**
SHOW DATE: **February 29, 2020**

ADVANCED PRICE DEADLINE DATE: **Friday, February 14, 2020**

EXHIBITOR INFORMATION

CREDIT CARD AUTHORIZATION

BOOTH #: _____

COMPANY: _____

STREET: _____

CITY: _____ PROV/STATE: _____ P/C: _____

EMAIL: _____

PHONE: _____ FAX: _____

CONTACT NAME: _____

NO ORDER WILL BE CONSIDERED FINAL UNTIL CREDIT CARD AUTHORIZATION FORM IS COMPLETED AND SUBMITTED WITH THIS FORM.

**ALL ORDERS MUST BE PREPAID IN FULL
(ORDERS CANNOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)**

BOOTH CARPET - STANDARD SIZE

PLEASE NOTE: CARPET WILL BE INSTALLED CLEAN, SHOULD EXHIBITOR REQUIRE ADDITIONAL CLEANING AFTER SETUP, AN INITIAL CLEANING FEE WILL APPLY. ORDERING MULTIPLE PIECES OF CARPET IN THIS SECTION MAY NOT RECEIVE THE SAME DYELOT.

EXHIBITORS

QTY.	DESCRIPTION	ADVANCED PRICE	STANDARD PRICE	TOTAL
	10 X 10 INLINE	\$177.50	\$248.50	
	10 X 20 INLINE	\$355.50	\$497.50	
CARPET INCLUDED				
BOOTH CARPET - CUSTOM SIZE				
IF YOUR BOOTH REQUIRES A SIZE NOT LISTED ABOVE, PLEASE COMPLETE THIS SECTION. PLEASE NOTE: CARPET WILL BE INSTALLED CLEAN, SHOULD EXHIBITOR REQUIRE ADDITIONAL CLEANING AFTER SETUP, AN INITIAL CLEANING FEE WILL APPLY.				
	BOOTH SIZE: _____ FT. X _____ FT. = _____ SQ. FT.	\$1.77	\$2.48	
COLOUR SELECTION: <input type="checkbox"/> BLACK <input type="checkbox"/> BLUE <input type="checkbox"/> GREY <input type="checkbox"/> RED				

UNDERPADDING - PRICE PER SQUARE FOOT INSTALLED (100 SQ. FT. MIN.)

BOOTH SIZE: _____ FT. X _____ FT. = _____ SQ. FT.	\$1.25	\$1.74	
---	--------	--------	--

PROTECTIVE PLASTIC COVERING - PRICE PER SQ. FT. INSTALLED (STANDARD SIZES ONLY) - PRICING IS FOR INSTALLATION ONLY. EXHIBITOR IS RESPONSIBLE FOR REMOVAL.

BOOTH SIZE: _____ FT. X _____ FT. = _____ SQ. FT.	\$0.28	\$0.39	
---	--------	--------	--

PLEASE SELECT ONE FOR STANDARD OR CUSTOM SIZE CARPETS

IF ORDERING ELECTRICAL OR TELECOMMUNICATIONS SERVICES, WILL UNDER CARPET WIRING BE REQUIRED?

YES

NO

TERMS AND CONDITIONS

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- EXHIBITOR IS RESPONSIBLE FOR ALL ITEMS FOR THE DURATION OF THE SHOW.
- NO REFUNDS/EXCHANGES ON CARPETS ONCE DELIVERED.
- CHARGES ARE FOR RENTAL OF EQUIPMENT ONLY. ALL ITEMS REMAIN THE PROPERTY OF GES.
- ALL CLAIMS OR DISCREPANCIES MUST BE SETTLED AT THE GES SERVICE CENTRE PRIOR TO SHOW CLOSING.
- IF A COLOUR IS NOT CHOSEN, GES WILL CHOOSE A COLOUR FOR YOU. CARPET COLOUR SUBJECT TO AVAILABILITY

SUBTOTAL

GST 5%

TOTAL

INCLUDE TOTAL FROM THIS PAGE ON ORDER CHECKLIST SHEET

Save time by ordering online at www.ges.com/ca

I HAVE READ AND UNDERSTAND THE TERMS & CONDITIONS OF MY AGREEMENT WITH GES.

SIGNATURE

DATE



6292 - 50 St NW, Edmonton, AB T6B 2N7 Phone: 780.469.7767 Toll Free: 877.505.7767 edmonton@ges.com

BOOTH CLEANING ORDER FORM

SHOW NAME: **CRA Western Show**
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EXHIBITOR INFORMATION

CREDIT CARD AUTHORIZATION

BOOTH #: _____
 COMPANY: _____
 STREET: _____
 CITY: _____ PROV/STATE: _____ P/C: _____
 EMAIL: _____
 PHONE: _____ FAX: _____
 CONTACT NAME: _____

NO ORDER WILL BE CONSIDERED FINAL UNTIL CREDIT CARD AUTHORIZATION FORM IS COMPLETED AND SUBMITTED WITH THIS FORM.

**ALL ORDERS MUST BE PREPAID IN FULL
 (ORDERS CANNOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)**

PLEASE NOTE: CARPET WILL BE INSTALLED CLEAN, SHOULD EXHIBITOR REQUIRE ADDITIONAL CLEANING AFTER SETUP, AN INITIAL CLEANING FEE WILL APPLY.

INITIAL CLEANING SERVICES	DAILY CLEANING SERVICES	ADDITIONAL CLEANING SERVICES
COMPLETED EVENING PRIOR TO SHOW OPENING	COMPLETED PRIOR TO SHOW OPENING AND EVERY NIGHT AT SHOW CLOSE DURING THE DURATION OF THE SHOW	COMPLETED UPON REQUEST
CARPETS VACUUMED WASTEBASKETS EMPTIED	CARPETS VACUUMED WASTEBASKETS EMPTIED	FOR CARPET IN NEED OF SPECIAL ATTENTION DUE TO FOOD SAMPLING, DEMONSTRATIONS, HAIR, WOOD, METAL SHAVINGS, GREASE OR PAINT.

RATES / SQ.FT.		RATES / SQ.FT.			RATES / SQ.FT.	
ADVANCED PRICE	STANDARD PRICE	BOOTH SQ. FT.	ADVANCED PRICE	STANDARD PRICE	ADVANCED PRICE	STANDARD PRICE
\$0.44	\$0.61	50 - 600 SQ.FT.	\$0.63	\$0.87	CALL FOR QUOTATION	N/A
		601 - 1000 SQ.FT.	\$0.53	\$0.73		
		OVER 1000 SQ.FT.	\$0.44	\$0.61		

SELECT SERVICE REQUIRED: Initial Cleaning Daily Cleaning Additional Services

_____ @ _____ = _____

Total Sq. Ft. of Booth **Price per sq. ft.** **Total**

TERMS AND CONDITIONS

- ALL ORDERS RECEIVED AFTER ADVANCED PRICE DEADLINE DATE WILL BE PROCESSED AT THE STANDARD PRICE.
- NO CANCELLATIONS AFTER MOVE-IN BEGINS.
- ALL CLAIMS OR DISCREPANCIES MUST BE SETTLED AT THE GES SERVICE CENTRE PRIOR TO SHOW CLOSING.
- ALL ORDERS ARE GOVERNED BY GES LIMITS OF LIABILITY AND RESPONSIBILITY.
- ON-SITE PRICING IS APPLICABLE TO ALL ORDERS RECEIVED ON THE FIRST DAY OF MOVE-IN THROUGH TO THE COMPLETION OF THE EVENT AND IS CALCULATED AT AN INCREASE OF 10% TO THE STANDARD PRICE LISTED ABOVE.

Save time and money by ordering online at www.ges.com/ca

I HAVE READ AND UNDERSTAND THE TERMS & CONDITIONS OF MY AGREEMENT WITH GES.

SUBTOTAL	
GST 5%	
TOTAL	
INCLUDE TOTAL FROM THIS PAGE ON ORDER CHECKLIST SHEET	

SIGNATURE

DATE



MODULAR EXHIBIT SYSTEM ORDER FORM

6292 - 50 St NW, Edmonton, AB T6B 2N7 Phone: 780.469.7767 Toll Free: 877.505.7767 edmonton@ges.com

SHOW NAME: CRA Western Show
SHOW DATE: February 29, 2020

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EXHIBITOR INFORMATION

CREDIT CARD AUTHORIZATION

BOOTH #: _____
COMPANY: _____
STREET: _____
CITY: _____ **PROV/STATE:** _____ **CODE:** _____
EMAIL: _____
PHONE: _____ **FAX:** _____
CONTACT NAME: _____

**NO ORDER WILL BE CONSIDERED FINAL
UNTIL CREDIT CARD AUTHORIZATION
FORM IS COMPLETED AND SUBMITTED
WITH THIS FORM**

**ALL ORDERS MUST BE PREPAID IN FULL
(ORDERS CANNOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)**

MODEL NUMBER 10'x10'	ADVANCED PRICE	STANDARD PRICE	MODEL NUMBER 10'x20'	ADVANCED PRICE	STANDARD PRICE
GEM001	\$1,314.50	\$1,826.00	GEM004	\$1,951.50	\$2,710.50
GEM002	\$1,469.00	\$2,040.00	GEM005	\$2,170.50	\$3,014.50
GEM003	\$1,425.50	\$1,979.50	GEM006	\$2,124.00	\$2,950.00

Package Includes : Installation & Dismantling, Carpet, & Choice of Panel Colour (Models 1, 2, 4 & 5 also include Header Signs)

PACKAGE DOES NOT INCLUDE: Cleaning, Light Fixtures or Electrical Outlets

PLEASE COMPLETE THE FOLLOWING:

Model Number

Upgrade options available. Contact Exhibitor Services.

INFILL PANEL COLOUR:

BLACK

WHITE

CARPET COLOUR:

BLACK

GREY

BLUE

RED

MODELS 1, 2, OR 5 IDENTIFICATION SIGN TO READ: _____

MODEL 4 IDENTIFICATION SIGN TO READ: LEFT: _____ RIGHT: _____

INDICATE DATE & TIME FOR ARRIVAL: _____

CUSTOM HEADER TO BE ADDED **CUSTOM HEADER SIGNS/LOGOS WILL BE CHARGED \$100.00 EXTRA PER SIGN**

ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)

TERMS AND CONDITIONS

PAYMENT MAY BE MADE BY CHEQUE UP TO TWO WEEKS PRIOR TO THE 1ST DAY OF MOVE IN.
 ALL ORDERS RECEIVED AFTER THE ADVANCED PRICE DEADLINE DATE WILL BE PROCESSED AT THE STANDARD PRICE.
 EXHIBITOR IS RESPONSIBLE FOR ALL ITEMS FOR THE DURATION OF THE SHOW.
 CHARGES ARE FOR RENTAL OF EQUIPMENT ONLY. ALL ITEMS REMAIN PROPERTY OF GES.
 NO REFUNDS/EXCHANGES ONCE SHOW MOVE-IN BEGINS. ALL CLAIMS OR DISCREPANCIES MUST BE SETTLED PRIOR TO SHOW CLOSING.
 GES IS NOT RESPONSIBLE FOR EXHIBIT MATERIALS LEFT IN MODULAR EXHIBIT SYSTEM OR COUNTER STORAGE UNITS.
 CHANGES TO THE STRUCTURE DESIGN OR GRAPHICS WILL RESULT IN ADDITIONAL FEES.
 ON-SITE PRICING IS APPLICABLE TO ALL ORDERS RECEIVED ON THE FIRST DAY OF MOVE-IN THROUGH TO THE COMPLETION OF THE EVENT AND IS CALCULATED AT AN INCREASE OF 10% TO THE STANDARD PRICE LISTED ABOVE.

I HAVE READ AND UNDERSTAND THE TERMS & CONDITIONS OF MY AGREEMENT WITH GES.

SUBTOTAL	
GST 5%	
TOTAL	
INCLUDE TOTAL FROM THIS PAGE ON ORDER CHECKLIST SHEET	

SIGNATURE

DATE



MODULAR EXHIBIT SYSTEM ACCESSORIES ORDER FORM

6292 - 50 St NW, Edmonton, AB T6B 2N7 Phone: 780.469.7767 Toll Free: 877.505.7767 edmonton@ges.com

SHOW NAME: **CRA Western Show**
SHOW DATE: **February 29, 2020**

ADVANCED PRICE DEADLINE DATE: Friday, February 14, 2020

EXHIBITOR INFORMATION

CREDIT CARD AUTHORIZATION

BOOTH #: _____

COMPANY: _____

STREET: _____

CITY: _____ PROV/STATE: _____ P/C: _____

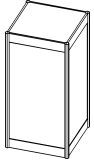
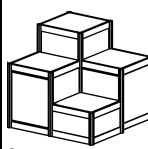
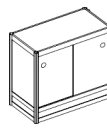
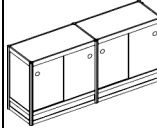
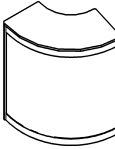
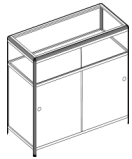
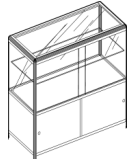
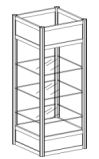

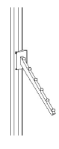
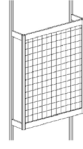

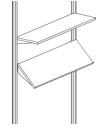
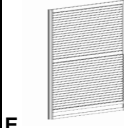
EMAIL: _____

PHONE: _____ FAX: _____

CONTACT NAME: _____

**NO ORDER WILL BE CONSIDERED FINAL
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QTY	#	DESCRIPTION	ADVANCED	STANDARD	TOTAL					
	1	Pedestal 20"L x 20"W 28"H OR 36"H	\$109.00	\$151.00						
	2	Pedestal 40"L x 40"W	\$544.50	\$756.00						
	3	Storage Counter 40"L X 20"W X 40"H	\$155.00	\$215.50						
	4	Storage Counter 80"L x 20"W x 40"H	\$323.50	\$449.50						
	5	Curved Counter 60"L x 20"W x 40"H	\$222.00	\$308.50						
	6	99A Showcase 40"L x 20"W x 40"H	\$222.00	\$308.50						
	7	99B Showcase 40"L x 20"W x 40"H	\$226.00	\$314.00						
	8	99C Showcase 26"L x 26"W x 96"H	\$327.50	\$455.00						
	9	99D Showcase 40"L x 20"W x 96"H	\$463.00	\$643.50						
QTY	#	DESCRIPTION	ADVANCED	STANDARD	TOTAL					
	A	Waterfall with Eight Balls	\$20.50	\$28.50						
	B	Grid Panels - 38" W x 44"H Panels	\$142.50	\$198.00						
	C	Garment Rail 39"W	\$56.50	\$78.50						
	D	Shelves, Flat or Angled 40"L x 12"W	\$47.50	\$66.00						
	E	Slatwall Panels - 37"W x 96"H White	\$131.00	\$182.00						
ADDITIONAL ITEMS NOT SHOWN										
		Ballot Bin - 20"L X 20"W X 40"H	\$133.50	\$185.50						
		Computer Counter	\$143.00	\$199.00						

Showcase 8 & 9 have the option of not being fully enclosed. Accessories A to E are designed to fit GES Hard wall Only
All Units Include White Panels

Please attach diagram of booth indicating locations for grid panels and / or slat wall. Grid panels CANNOT be installed in corners.

TERMS AND CONDITIONS

- DOES NOT INCLUDE LIGHTING OR ELECTRICAL SERVICE.
- NO REFUNDS/EXCHANGES ONCE SHOW MOVE-IN BEGINS.
- ALL CLAIMS OR DISCREPANCIES MUST BE SETTLED AT THE GES SERVICE CENTRE PRIOR TO SHOW CLOSING.
- ALL ORDERS RECEIVED AFTER ADVANCED PRICE DEADLINE DATE WILL BE PROCESSED AT THE STANDARD PRICE.
- GES IS NOT RESPONSIBLE FOR EXHIBIT MATERIALS LEFT IN MODULAR EXHIBIT SYSTEM OR COUNTER STORAGE UNITS.
- CHANGES TO THE STRUCTURE DESIGN OR GRAPHICS WILL RESULT IN ADDITIONAL FEES.
- EXHIBITOR IS RESPONSIBLE FOR ALL ITEMS DURING THE DURATION OF THE SHOW.
- ON-SITE PRICING IS APPLICABLE TO ALL ORDERS RECEIVED ON THE FIRST DAY OF MOVE-IN THROUGH TO THE COMPLETION OF THE EVENT AND IS CALCULATED AT AN INCREASE OF 10% TO THE STANDARD PRICE LISTED ABOVE.

I HAVE READ AND UNDERSTAND THE TERMS & CONDITIONS OF MY AGREEMENT WITH GES.

SUBTOTAL	
GST 5%	
TOTAL	
INCLUDE TOTAL FROM THIS PAGE ON ORDER CHECKLIST SHEET	

SIGNATURE

DATE



GRAPHICS ORDER FORM

6292 - 50 St NW, Edmonton, AB T6B 2N7 Phone: 780.469.7767 Toll Free: 877.505.7767 edmonton@ges.com

SHOW NAME:	CRA Western Show	ADVANCED PRICE	
SHOW DATE:	February 29, 2020	DEADLINE DATE:	Friday, February 14, 2020

EXHIBITOR INFORMATION**CREDIT CARD AUTHORIZATION**

BOOTH #: _____ COMPANY: _____ STREET: _____ CITY: _____ PROV/STATE: _____ P/C: _____ EMAIL: _____ PHONE: _____ FAX: _____ CONTACT NAME: _____	NO ORDER WILL BE CONSIDERED FINAL UNTIL CREDIT CARD AUTHORIZATION FORM IS COMPLETED AND SUBMITTED WITH THIS FORM.
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ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CANNOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)

CUSTOM GRAPHICS	STANDARD SIGN PRICE LIST			
We offer the following services:	QTY	SIGN SIZES	ADVANCED PRICE	STANDARD PRICE
Vinyl banners single / double sided		8" W x 11" H	\$15.50	\$21.50
Backlit graphics for light boxes and display cases		44" W x 7" H	\$90.00	\$125.00
		22" x 28"	\$122.00	\$169.50
Overlay graphics / custom fit		38" x 84" Vertical Sign w/ feet	\$560.50	\$778.50
Printing on unique materials		28" x 44"	\$156.50	\$217.50
Double sided applications		40" x 60"	\$288.50	\$401.00
Carpet / floor decals		Design Work / Hour	\$79.00	\$109.50
Custom pop-up banner displays		Pop-Up Banner Stand w/Case 33.5" x 78.75"	\$340.00	\$472.50

PLEASE UPLOAD ARTWORK HERE: <https://file.ges.com/> Enter edmonton@ges.com in the "Recipient Email Address" field. PLEASE INCLUDE: Company name, event name, and booth number under "Comments." **If files are not print ready please include design work listed above in your order.**

***If you do not have a print file to submit, please write the text and description for your sign order below**

ALL SIGNS MUST BE PICKED UP FROM OUR ON-SITE EXHIBITOR SERVICES DESK
 Custom sizes available - Call or email for info and pricing!

TERMS AND CONDITIONS

ALL ORDERS RECEIVED AFTER THE ADVANCED PRICE DEADLINE DATE WILL BE PROCESSED AT THE STANDARD PRICE.
 THERE ARE NO REFUNDS / EXCHANGES ON SIGNS UNLESS ERROR LIES WITH GES PRODUCTION.
 NO REFUNDS/EXCHANGES ONCE SHOW MOVE-IN BEGINS. ALL CLAIMS OR DISCREPENCIES MUST BE SETTLED PRIOR TO SHOW CLOSING.
 ON-SITE PRICING IS APPLICABLE TO ALL ORDERS RECEIVED ON THE FIRST DAY OF MOVE-IN THROUGH TO THE COMPLETION OF THE EVENT AND IS CALCULATED AT AN INCREASE OF 10% TO THE STANDARD PRICE LISTED ABOVE.

Please ensure artwork is high-res PDF or EPS format

Save time and money by ordering online at www.ges.com/ca
 I HAVE READ AND UNDERSTAND THE TERMS & CONDITIONS OF MY AGREEMENT WITH GES.

SUBTOTAL	
GST 5%	
TOTAL	
INCLUDE TOTAL FROM THIS PAGE ON ORDER CHECKLIST SHEET	

SIGNATURE

DATE



GRAPHIC FABRICS ORDER FORM

6292 - 50 St NW, Edmonton, AB T6B 2N7 Phone: 780.469.7767 Toll Free: 877.505.7767 edmonton@ges.com

SHOW NAME:	CRA Western Show	ORDER DEADLINE DATE:	Friday February 2, 2020
SHOW DATE:	February 29, 2020		

EXHIBITOR INFORMATION		CREDIT CARD AUTHORIZATION
BOOTH #: _____ COMPANY: _____ STREET: _____ CITY: _____ PROV/STATE: _____ P/C: _____ EMAIL: _____ PHONE: _____ FAX: _____ CONTACT NAME: _____		NO ORDER WILL BE CONSIDERED FINAL UNTIL CREDIT CARD AUTHORIZATION FORM IS COMPLETED AND SUBMITTED WITH THIS FORM.

ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CANNOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)

Qty	ITEM	STANDARD PRICE
Tension Hanging Fabric Frames		
	Round - 10' diameter x 3' high, double sided printing, canvas bag	\$1,990.00
	Square - 10' diameter x 3' high, double sided printing, canvas bag	\$2,320.00
	Triangle - 10' diameter x 3' high, double sided printing, canvas bag	\$1,900.00
	Install/Dismantle and cable harness rental (does not include hanging of frame, please contact ShowTech at 780-429-1162 to order this service)	\$450.00
Fabric Walls		
	8' wide x 7.5' high, double sided printing, canvas bag	\$1,240.00
	10' wide x 7.5' high, double sided printing, canvas bag	\$1,360.00
	20' wide x 7.5' high, double sided printing, canvas bag	\$2,640.00
	Install/Dismantle	\$100.00
Table Covers (does not include table)		
	6' fitted table cover, fits 72" long x 24" wide x 29" high	\$309.00
	8' fitted table cover, fits 96" long x 24" wide x 29" high	\$353.00
	Cocktail table cover, fits 30" diameter x 42" high	\$230.00

ORDER CUTOFF DATE: *Friday February 2, 2020*

CONTACT GES FOR ALL ORDERS AFTER CUTOFF DATE

TERMS AND CONDITIONS

THERE ARE NO REFUNDS / EXCHANGES ON GRAPHICS UNLESS ERROR LIES WITH GES PRODUCTION.
NO REFUNDS/EXCHANGES ONCE SHOW MOVE-IN BEGINS. ALL CLAIMS OR DISCREPANCIES MUST BE SETTLED PRIOR TO SHOW CLOSING.

Please ensure artwork is high-res PDF or EPS format

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SUBTOTAL	
GST 5%	
TOTAL	
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DATE



6292 - 50 St NW, Edmonton, AB T6B 2N7 Phone: 780.469.7767 Toll Free: 877.505.7767 edmonton@ges.com

LABOUR SERVICE ORDER FORM

SHOW NAME:	CRA Western Show	ADVANCED PRICE DEADLINE DATE:	Friday, February 14, 2020
SHOW DATE:	February 29, 2020		

EXHIBITOR INFORMATION BOOTH #: _____ COMPANY: _____ STREET: _____ CITY: _____ OV/STATE: _____ CODE: _____ EMAIL: _____ PHONE: _____ FAX: _____ CONTACT NAME: _____	CREDIT CARD AUTHORIZATION <p style="text-align: center; font-weight: bold;">NO ORDER WILL BE CONSIDERED FINAL UNTIL CREDIT CARD AUTHORIZATION FORM IS COMPLETED AND SUBMITTED WITH THIS FORM.</p>
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LABOUR INSTALLATION AND DISMANTLING

LABOUR RATES ARE CHARGED PER PERSON AT A MINIMUM CHARGE OF ONE HOUR. LABOUR OVER ONE HOUR IS CHARGED IN 1/2 HOUR INCREMENTS.

Item #	Item #	DESCRIPTION	PER HOUR
LINREG	LOREG	Straight Time Monday - Friday 8:00am-4:00pm	\$ 84.50
LINOT	LOOT	Over Time Monday - Friday 4:00pm-12:00am, Saturday & Sunday 8:00am-4:00pm	\$ 126.50

A 40% surcharge applies to orders placed on-site or after the **ADVANCED PRICE DEADLINE DATE**

*Overtime rates apply to stat holidays

EXHIBITOR MUST REPORT TO GES SERVICE CENTRE TO RECEIVE THEIR LABOUR

INSTALLATION	Set up Drawings or Photos Attached: <input type="checkbox"/> YES <input type="checkbox"/> NO
Carrier: _____	Delivery Date/Time: _____ <small>(indicate AM or PM)</small>
SUPERVISION	By Exhibitor <input type="checkbox"/> Provide Name of Rep: _____ (Exhibitor MUST be Present to Supervise)
	<input type="checkbox"/> By GES (30% Surcharge Applies) (Exhibitor Does not have to be present). Diagram / instructions must be provided by exhibitor prior to set-up
Date/Time Labour Required: _____	
<small>Times will be estimates only and are contingent upon availability of staff</small>	
Number of People Required: <input type="text"/>	X Hours Per Person <input type="text"/> = Total Hours <input type="text"/>

DISMANTLING	Carrier: _____	Delivery Date/Time: _____ <small>(indicate AM or PM)</small>
SUPERVISION	By Exhibitor <input type="checkbox"/> Provide Name of Rep: _____ (Exhibitor MUST be Present to Supervise)	<input type="checkbox"/> By GES (30% Surcharge Applies) (Exhibitor Does not have to be present). Diagram / instructions must be provided by exhibitor prior to set-up
Date/Time Labour Required: _____		
<small>Times will be estimates only and are contingent upon availability of staff</small>		
Number of People Required: <input type="text"/>	X Hours Per Person <input type="text"/>	= Total Hours <input type="text"/>

TERMS AND CONDITIONS

WHEN EXHIBITOR IS SUPERVISING LABOUR THE EXHIBITOR MUST CHECK LABOUR IN AND OUT AT THE GES SERVICE CENTRE.
 WE RESERVE THE RIGHT TO CHANGE LABOURERS AND/OR RATES AS SHIFTS CHANGE.
 ALL CLAIMS OR DISCREPANCIES MUST BE SETTLED AT THE GES SERVICE CENTRE PRIOR TO SHOW CLOSING.
 UNCANCELLED LABOUR WILL BE CHARGED A MINIMUM FEE OF 1 HOUR PER PERSON.
 GES LIMITS OF LIABILITY APPLY
 ON-SITE PRICING IS APPLICABLE TO ALL ORDERS RECEIVED ON THE FIRST DAY OF MOVE-IN THROUGH TO THE COMPLETION OF THE EVENT AND IS CALCULATED AT AN INCREASE OF 10% TO THE STANDARD PRICE LISTED ABOVE.

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I HAVE READ AND UNDERSTAND THE TERMS & CONDITIONS OF MY AGREEMENT WITH GES.

SUBTOTAL	
GST 5%	
TOTAL	
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6292 - 50 St NW, Edmonton, AB T6B 2N7 Phone: 780.469.7767 Toll Free: 877.505.7767 edmonton@ges.com

IN-BOOTH FORKLIFT SERVICE ORDER FORM

SHOW NAME:	CRA Western Show	ADVANCED PRICE DEADLINE DATE:	Friday, February 14, 2020
SHOW DATE:	February 29, 2020		

<p>EXHIBITOR INFORMATION</p> <p>BOOTH #: _____</p> <p>COMPANY: _____</p> <p>STREET: _____</p> <p>CITY: _____ PROV/STATE: _____ CODE: _____</p> <p>EMAIL: _____</p> <p>PHONE: _____ FAX: _____</p> <p>CONTACT NAME: _____</p>	<p>CREDIT CARD AUTHORIZATION</p> <p style="text-align: center; font-size: 1.2em;">NO ORDER WILL BE CONSIDERED FINAL UNTIL CREDIT CARD AUTHORIZATION FORM IS COMPLETED AND SUBMITTED WITH THIS FORM</p>
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CREDIT CARD AUTHORIZATION (ABOVE) MUST BE COMPLETED AS METHOD OF PAYMENT FOR THIS SERVICE

In-booth forklift service is available to exhibitors requiring assistance with positioning of materials **within your booth space**.

Minimum charge of 1 hour per order PER FORKLIFT DRIVER. Services over 1 hour will be charged in 1/2 hour increments (applies to move-in & move-out)

THIS SERVICE IS NOT PAID FOR BY SHOW MANAGEMENT

All rates include a forklift AND driver. Additional fees apply for additional personnel / equipment

Item #	Item #	DESCRIPTION	PER HOUR
IBIRFL	IBORFL	Straight Time Monday - Friday 8:00am-4:00pm	\$ 129.00
IBIOTFL	IBOOTFL	Over Time Monday - Friday 4:00pm-12:00am, Saturday & Sunday 8:00am-4:00pm	\$ 193.00

*Overtime applies to stat holidays

A 40% SURCHARGE APPLIES TO ORDERS PLACED ON-SITE OR AFTER THE ADVANCED PRICE DEADLINE DATE

PLEASE COMPLETE THE FOLLOWING:

(Exhibitor **MUST** be present to supervise) Provide Name of Rep: _____

TIMES ARE APPROXIMATE ONLY
FORKLIFTS WILL BE DISPATCHED UPON REQUEST PLACED AT GES SERVICE DESK ON SHOW-SITE

MOVE-IN REQUIREMENTS:

DATE	# OF HOURS	# OF FORKLIFTS

PREFERRED TIME:

START TIME	FINISH TIME

MOVE-OUT REQUIREMENTS:

DATE	# OF HOURS	# OF FORKLIFTS

PREFERRED TIME:

START TIME	FINISH TIME

TERMS AND CONDITIONS

- EXHIBITOR MUST CHECK FORKLIFT / DRIVER IN AND OUT AT THE GES SERVICE CENTRE.
 - WE RESERVED THE RIGHT TO CHANGE LABOURERS AND / OR RATES AS SHIFTS CHANGE.
 - FORKLIFT OPERATORS RESERVE THE RIGHT TO REFUSE UNSAFE REQUESTS OR LIFTS AT ALL TIMES.
 - IT IS THE EXHIBITORS RESPONSIBILITY TO SECURE AND MAINTAIN LOSS & DAMAGE INSURANCE COVERAGE FOR THEIR EXHIBIT PROPERTIES.
 - ALL CLAIMS OR DISCREPANCIES MUST BE SETTLED AT THE GES SERVICE CENTRE PRIOR TO SHOW CLOSING
 - GES LIMITS OF LIABILITY & RESPONSIBILITY APPLY TO THIS SERVICE.
 - ON-SITE PRICING IS APPLICABLE TO ALL ORDERS RECEIVED ON THE FIRST DAY OF MOVE-IN THROUGH TO THE COMPLETION OF THE EVENT AND IS CALCULATED AT AN INCREASE OF 10% TO THE STANDARD PRICE LISTED ABOVE.
- I HAVE READ AND UNDERSTAND THE TERMS & CONDITIONS OF MY AGREEMENT WITH GES.

SUBTOTAL	
GST 5%	
TOTAL	
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6292 - 50 St NW, Edmonton, AB T6B 2N7 Phone: 780.469.7767 Toll Free: 877.505.7767 edmonton@ges.com

ADVANCE MATERIAL HANDLING ORDER FORM

SHOW NAME:	CRA Western Show	ADVANCED PRICE DEADLINE DATE:	Friday, February 14, 2020
SHOW DATE:	February 29, 2020		

<p>EXHIBITOR INFORMATION</p> <p>BOOTH #: _____</p> <p>COMPANY: _____</p> <p>STREET: _____</p> <p>CITY: _____ PROV/STATE: _____ P/C: _____</p> <p>EMAIL: _____</p> <p>PHONE: _____ FAX: _____</p> <p>CONTACT NAME: _____</p>	<p>CREDIT CARD AUTHORIZATION</p> <p>NO ORDER WILL BE CONSIDERED FINAL UNTIL CREDIT CARD AUTHORIZATION FORM IS COMPLETED AND SUBMITTED WITH THIS FORM</p> <p>A 40% SURCHARGE WILL APPLY TO ALL ORDERS PLACED AFTER THE ADVANCED PRICE DEADLINE DATE</p>
--	--

Includes receiving shipments to the GES warehouse up to 30 days prior to the event, delivery of the shipment to your booth, removal, storage and return of empty crates during the event.

ADVANCE TO WAREHOUSE SHIPPING INFORMATION:

- Shipment(s) must be received by: **Friday, February 21, 2020**
- Shipment(s) may arrive on or after: **Thursday, January 30, 2020**
- Estimated Weight of Shipment(s) - Rounded up to the nearest 100 lbs.

Important: Access to facilities varies from venue to venue, please contact GES to ensure your shipment does not exceed the maximum weight and dimensions.

*See advance warehouse label for all labelling information.

PLEASE COMPLETE THE FOLLOWING:

Carrier Name: _____ **Number of Pieces:** _____ **Total Weight:** _____

Dimensions of pieces: _____

Date goods are scheduled to arrive: _____
Month/Day

RATES:

Rate Class	Per 100 lbs.	Min. Charge
<input type="checkbox"/> Crated or Skidded Shipment	\$ 71.50	\$ 143.00
<input type="checkbox"/> Special Handling Shipment	\$ 100.10	\$ 200.20
<input type="checkbox"/> After Deadline Surcharge (additional)	\$ 28.60	\$ 57.20

Small Packages (Maximum 50lbs. per shipment)	
<input type="checkbox"/> First Package	\$ 43.00
<input type="checkbox"/> Additional Packages	\$ 11.50

*To qualify for small package pricing the total number of pieces must have a combined weight of less than 50lbs. Any shipment exceeding 50lbs will be charged the 200lbs minimum charge.
*All shipments will be rounded up to the nearest 100lbs. when calculating charges.

SHIPMENTS ARE CONSIDERED SPECIAL HANDLING WHEN:

- Shipments are loose, padded, uncrated or oversized materials.
- Special unloading requirements, such as ground and / or side door unloading, constricted or stacked unloading, shipments that need to be broken down.

Surcharge (40%) Applies to the Entire Shipment if:

- Shipments arrive outside of target dates.
- Services ordered after the advanced price deadline date.
- All Shipments without certified weight ticket or proven inaccurate weight ticket.

TERMS AND CONDITIONS:

- COLLECT SHIPMENTS WILL NOT BE ACCEPTED.
- GES IS NOT RESPONSIBLE FOR CONCEALED DAMAGE, DAMAGE TO LOOSE OR INADEQUATELY PACKED SHIPMENTS OR LOSS OF MERCHANDISE AFTER DELIVERY TO BOOTH
- IT IS THE EXHIBITORS RESPONSIBILITY TO SECURE AND MAINTAIN LOSS & DAMAGE INSURANCE COVERAGE FOR THEIR EXHIBIT PROPERTIES.
- ALL CLAIMS OR DISCREPANCIES MUST BE SETTLED AT THE GES SERVICE CENTRE PRIOR TO SHOW CLOSING
- GES LIMITS OF LIABILITY & RESPONSIBILITY APPLY TO THIS SERVICE.
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TOTAL	
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DATE



6292 - 50 St NW, Edmonton, AB T6B 2N7 Phone: 780.469.7767 Toll Free: 877.505.7767 edmonton@ges.com

DIRECT TO SHOW SITE MATERIAL HANDLING ORDER FORM

SHOW NAME:	CRA Western Show	ADVANCED PRICE DEADLINE DATE:	Friday, February 14, 2020
SHOW DATE:	February 29, 2020		

EXHIBITOR INFORMATION	CREDIT CARD AUTHORIZATION
BOOTH #: _____ COMPANY: _____ STREET: _____ CITY: _____ PROV/STATE: _____ P/C: _____ EMAIL: _____ PHONE: _____ FAX: _____ CONTACT NAME: _____	<p>NO ORDER WILL BE CONSIDERED FINAL UNTIL CREDIT CARD AUTHORIZATION FORM IS COMPLETED AND SUBMITTED WITH THIS FORM</p> <p>A 40% SURCHARGE WILL APPLY TO ALL ORDERS PLACED AFTER THE ADVANCED PRICE DEADLINE DATE</p>

Includes receiving shipments at show site on exhibitor move in day(s) only, delivery of the shipment to your booth, removal and storage of empties during the event, and return of empties to your booth after the event. Any shipments arriving outside specified date(s) will be refused.

DIRECT TO SHOW SITE SHIPPING INFORMATION:

- Shipment(s) may ONLY arrive on: **Friday, February 28, 2020** *See direct to show site label for all labelling information.

Important: Access to facilities varies from venue to venue, please contact GES to ensure your shipment does not exceed the maximum weight and dimensions.

PLEASE COMPLETE THE FOLLOWING:

Carrier Name: _____ Number of Pieces: _____ Total Weight: _____

Dimensions of pieces: _____

Date goods are scheduled to arrive: _____
Month/Day

RATES PER HOUR:

Rate Class	Regular Time	Over Time	Small Packages (Maximum 50lbs. per shipment)	
Crated or Skidded Shipment	\$ 118.00	\$ 165.50	First Package	\$ 41.00
Special Handling Shipment	\$ 65.25	\$ 94.75	Additional Packages	\$ 11.00
After Deadline Surcharge (applies to all shipments)	\$ 47.25	\$ 64.75		

INCLUDED

Regular Time: Monday - Friday, 8:00am - 4:00pm
Saturday & Sunday, All day

*To qualify for small package pricing the total number of pieces must have a combined weight of less than 50lbs. Any shipment exceeding 50lbs will be charged the hourly rate.

SHIPMENTS ARE CONSIDERED SPECIAL HANDLING WHEN:

- Shipments are loose, padded, uncrated or oversized materials.
- Special unloading requirements, such as ground and / or side door unloading, constricted or stacked unloading, shipments that need to be broken down.

Surcharge (40%) Applies to the Entire Shipment if:

- Shipments arrive outside of target dates.
- Services ordered after the advanced price deadline date.
- All Shipments without certified weight ticket or proven inaccurate weight ticket.

TERMS AND CONDITIONS:

- COLLECT SHIPMENTS WILL NOT BE ACCEPTED.
- GES IS NOT RESPONSIBLE FOR CONCEALED DAMAGE, DAMAGE TO LOOSE OR INADEQUATELY PACKED SHIPMENTS OR LOSS OF MERCHANDISE AFTER DELIVERY TO BOOTH
- IT IS THE EXHIBITORS RESPONSIBILITY TO SECURE AND MAINTAIN LOSS & DAMAGE INSURANCE COVERAGE FOR THEIR EXHIBIT PROPERTIES.
- ALL CLAIMS OR DISCREPANCIES MUST BE SETTLED AT THE GES SERVICE CENTRE PRIOR TO SHOW CLOSING
- GES LIMITS OF LIABILITY & RESPONSIBILITY APPLY TO THIS SERVICE.

I HAVE READ AND UNDERSTAND THE TERMS & CONDITIONS OF MY AGREEMENT WITH GES.

SUBTOTAL	
GST 5%	
TOTAL	
INCLUDE TOTAL FROM THIS PAGE ON ORDER CHECKLIST SHEET	

SIGNATURE

DATE



POST SHOW STORAGE ORDER FORM

6292 - 50 St NW, Edmonton, AB T6B 2N7 Phone: 780.469.7767 Toll Free: 877.505.7767 edmonton@ges.com

SHOW NAME:	CRA Western Show	ADVANCED PRICE DEADLINE DATE:	Friday, February 14, 2020
SHOW DATE:	February 29, 2020	CREDIT CARD AUTHORIZATION	

EXHIBITOR INFORMATION

BOOTH #: _____

COMPANY: _____

STREET: _____

CITY: _____ PROV/STATE: _____ P/C: _____

EMAIL: _____

PHONE: _____ FAX: _____

CONTACT NAME: _____

NO ORDER WILL BE CONSIDERED FINAL UNTIL CREDIT CARD AUTHORIZATION FORM IS COMPLETED AND SUBMITTED WITH THIS FORM

A 40% SURCHARGE WILL APPLY TO ALL ORDERS PLACED AFTER THE ADVANCED PRICE DEADLINE DATE

Includes GES transporting shipment(s) from show site to the GES warehouse for storage up to 3 days. Exhibitor to supply GES with all shipping paperwork and arrange courier pick up.

POST SHOW STORAGE SHIPPING INFORMATION:

- Shipment(s) may be picked up starting: **Tuesday March 3, 2020** *See advance warehouse label for all labelling information.

- Estimated Weight of Shipment(s) - Rounded up to the nearest 100 lbs.

Important: Access to facilities varies from venue to venue, please contact GES to ensure your shipment does not exceed the maximum weight and dimensions.

PLEASE COMPLETE THE FOLLOWING:

Carrier Name: _____ Number of Pieces: _____ Total Weight: _____

Dimensions of pieces: _____

Date goods are scheduled to arrive: _____
Month/Day

RATES:

Rate Class	Per 100 lbs.	Min. Charge
<input type="checkbox"/> Crated or Skidded Shipment	\$ 77.00	\$ 154.00
<input type="checkbox"/> Special Handling Shipment	\$ 107.80	\$ 215.60
<input type="checkbox"/> After Deadline Surcharge (additional)	\$ 30.80	\$ 61.60

Small Packages	
<input type="checkbox"/> Under 50lbs	\$ 77.00

*To qualify for small package pricing the total number of pieces must have a combined weight of less than 50lbs. Any shipment exceeding 50lbs will be charged the 200lbs minimum charge.

SHIPMENTS ARE CONSIDERED SPECIAL HANDLING WHEN:

- Shipments are loose, padded, uncrated or oversized materials.
- Special unloading requirements, such as ground and / or side door unloading, constricted or stacked unloading, shipments that need to be broken down.

Surcharge (40%) Applies to the Entire Shipment if:

- Shipments arrive outside of target dates.
- Services ordered after the advanced price deadline date.
- All Shipments without certified weight ticket or proven inaccurate weight ticket.

TERMS AND CONDITIONS:

- COLLECT SHIPMENTS WILL NOT BE ACCEPTED.
- GES IS NOT RESPONSIBLE FOR CONCEALED DAMAGE, DAMAGE TO LOOSE OR INADEQUATELY PACKED SHIPMENTS OR LOSS OF MERCHANDISE AFTER DELIVERY TO BOOTH
- IT IS THE EXHIBITORS RESPONSIBILITY TO SECURE AND MAINTAIN LOSS & DAMAGE INSURANCE COVERAGE FOR THEIR EXHIBIT PROPERTIES.
- ALL CLAIMS OR DISCREPANCIES MUST BE SETTLED AT THE GES SERVICE CENTRE PRIOR TO SHOW CLOSING
- GES LIMITS OF LIABILITY & RESPONSIBILITY APPLY TO THIS SERVICE.
- ON-SITE PRICING IS APPLICABLE TO ALL ORDERS RECEIVED ON THE FIRST DAY OF MOVE-IN THROUGH TO THE COMPLETION OF THE EVENT AND IS CALCULATED AT AN INCREASE OF 10% TO THE STANDARD PRICE LISTED ABOVE.

I HAVE READ AND UNDERSTAND THE TERMS & CONDITIONS OF MY AGREEMENT WITH GES.

SUBTOTAL	
GST 5%	
TOTAL	
INCLUDE TOTAL FROM THIS PAGE ON ORDER CHECKLIST SHEET	

SIGNATURE DATE

ADVANCE WAREHOUSE SHIPPING LABEL

NAME OF SHOW:	CRA Western Show
FACILITY:	Edmonton EXPO Centre
SHOW SITE CONTACT:	
PHONE NUMBER:	

EXHIBIT SHIPMENT FOR ADVANCE WAREHOUSE

SHIPPER:

(NAME OF COMPANY WHERE SHIPMENT ORIGINATES)

TO:

(NAME OF EXHIBITING COMPANY AT THE SHOW.)

BOOTH #

(BOOTH NUMBER AT THE SHOW.)

ADVANCE WAREHOUSE ADDRESS	GES Canada 6292 - 50 St. NW Edmonton, AB T6B 2N7
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CARRIER:

(NAME OF TRANSPORTATION COMPANY)

NUMBER **OF** **PIECES**

ADVANCE WAREHOUSE SHIPMENTS SHOULD ARRIVE BEFORE:

Friday, February 21, 2020

BETWEEN 9AM AND 4PM MONDAY - FRIDAY

DIRECT TO SHOW SITE SHIPPING LABEL

NAME OF SHOW:	CRA Western Show
FACILITY:	Edmonton EXPO Centre
SHOW SITE CONTACT:	
PHONE NUMBER:	

EXHIBIT SHIPMENT FOR DIRECT TO SHOWSITE

SHIPPER:

(NAME OF COMPANY WHERE SHIPMENT ORIGINATES)

TO:

(NAME OF EXHIBITING COMPANY AT THE SHOW.)

BOOTH #

(BOOTH NUMBER AT THE SHOW.)

SHOWSITE ADDRESS	Edmonton EXPO Centre 7300 - 116 Avenue NW Edmonton, AB T5B 0H8
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CARRIER:

(NAME OF TRANSPORTATION COMPANY)

NUMBER

OF

PIECES

DIRECT TO SHOW SITE SHIPMENTS TO ARRIVE ON:

Friday, February 28, 2020

08:00 - 18:00

